



Rural Municipality of Val Marie No. 17
Meeting Minutes
Regular Meeting December 14, 2021 - 01:00 PM

PRESENT: Reeve: Larry Grant; Division 1 Councillor: Tyler Jensen Division 3 Councillor: Steven Gunter; Division 4 Councillor amp; Deputy Reeve: Shadrick Peno; Division 5 Councillor: Greg Kornfeld

LATE: Division 2 Councillor: Timothy B. Christianson

STAFF ATTENDANCE: Cathy Legault, Administrator; and Ben McLearn, Public Works Foreman

Call to order

1 A quorum being present, Reeve Grant called the meeting to order at 1:01 p.m.

2 Approval/Adoption of the Agenda

Res. No. 287/21

Moved by: Div. 3 Councillor Gunter

That the agenda for this December 14, 2021 meeting be approved with the addition of consideration of a Records Disposal Listing.

CARRIED UNANIMOUSLY

3 Adoption of Minutes

3.1 November 24, 2021 Regular Meeting

Res. No. 288/21

Moved by: Div. 4 Councillor Peno

That the minutes of the November 24, 2021 Regular Meeting be approved as read.

CARRIED UNANIMOUSLY

Councillor Christianson joined the meeting, time 1:15 p.m.

4 Public Hearings

5 Delegations

5.1 1:30 Robyn Rechenmacher - Zoning Bylaw Update

Ms. Rechenmacher was received via teleconference and updated the Council on the communications she has had with Water Security Agency and the Community Planning Department with regard to developments in the 1:500 year flood fring and floodway. Ms. Rechenmacher will work further with these two agencies on mapping these areas. Ms. Rechenmacher's presentation ended at 1:50 p.m.

5.2 2:00 p.m. - Tyy Pappenfus, Conservation Officer - Trespass Legislation, Prairie Dog Control Permits, Elk Populations

Mr. Pappenfus updated the Council on where the Prairie Dog Control Permit process is at, elk populations in the southwest area, and where the upcoming trespass legislation is at with regard to enforcement. Mr. Pappenfus excused himself at 2:50 p.m.

6 Reports of Administration & Committees

6.1 Administrative Update

Res. No. 289/21

Moved by: Div. 1 Councillor Jensen

That the Administrator's Report be accepted as presented.

CARRIED UNANIMOUSLY

6.2 List of Accounts for Approval

Res. No. 290/21

Moved by: Div. 2 Councillor Christianson

That the attached List of Accounts be approved.

CARRIED UNANIMOUSLY

6.3 Monthly Statement of Financial Position and Balance Sheet

Res. No. 291/21

Moved by: Div. 4 Councillor Peno

That the Statement of Financial Position and Balance Sheet as of November 30, 2021 be accepted as presented.

CARRIED UNANIMOUSLY

6.3.1 Aggregate Volumetric Report Dec. 1, 2021

Res. No. 292/21

Moved by: Div. 1 Councillor Jensen

That the volumetric report and summary compiled by the Administrator be noted as reviewed.

CARRIED UNANIMOUSLY

6.3.2 Accounts Receivable Write Off

Res. No. 293/21

Moved by: Div. 4 Councillor Peno

That the invoice to Grasslands National Park for \$14,301.00 be kept on the Accounts Receivable listing however it be noted it is likely uncollectable.

CARRIED UNANIMOUSLY

6.4 Committee Reports

Res. No. 294/21

Moved by: Div. 1 Councillor Jensen

That the committee reports and minutes be accepted and filed.

CARRIED UNANIMOUSLY

7 Unfinished Business

7.1 CAO Review Summary

Res. No. 295/21

Moved by: Div. 4 Councillor Peno

That the compiled CAO review be noted and filed in the Administrators personnel file, with the Administrator scheduling the Strategic Plan Review for the next meeting.

CARRIED UNANIMOUSLY

7.2 Texas Gate (Cattle Guard) Policy

Res. No. 296/21

Moved by: Div. 2 Councillor Christianson

That the template agreement with landowners regarding the installation of cattle guards be tabled until the next meeting and that the Administrator bring more information back on open herd areas.

CARRIED UNANIMOUSLY

7.3 Gravel Hauling Tender Bids

Res. No. 297/21

Moved by: Reeve Grant

That the gravel hauling contract for the 2022-2025 years be awarded to Brightsand Gravel & Aggregates Ltd.

Name	Yes	No	Abstained	Absent
Tim Christianson	✓			
Larry Grant	✓			
Steven Gunter	✓			
Tyler Jensen		✓		
Greg Kornfeld		✓		
Shadrick Peno		✓		

DEFEATED

Reeve Grant left the meeting, Deputy Reeve Shadrick Peno assumed the position of Chair, time 5:25 p.m.

7.4 TransCanada Keystone XL Road Use Agreement

Res. No. 298/21

Moved by: Div. 2 Councillor Christianson

That the Road Use Agreement regarding the Keystone XL project be renewed for another year to support project reclamation.

CARRIED UNANIMOUSLY

7.5 Aggregate Purchasing and Loading Policy

Res. No. 299/21

Moved by: Div. 3 Councillor Gunter

That the attached Aggregate Purchasing and Loading Policy be approved and implemented as of January 1, 2022.

CARRIED UNANIMOUSLY

7.6 Bylaw 21-21, A Bylaw to Establish a Schedule of Fees Charged by The Municipality

7.6.1 Bylaw 21-21, First Reading

Res. No. 300/21

Moved by: Div. 2 Councillor Christianson

Be it resolved that Bylaw 21-21, A Bylaw to Establish a Schedule of Fees Charged by the Municipality, be introduced and read for the first time.

CARRIED UNANIMOUSLY

7.6.2 Bylaw 21-21, Second Reading

Res. No. 301/21

Moved by: Div. 1 Councillor Jensen

Be it resolved that Bylaw 21-21, A Bylaw to Establish a Schedule of Fees Charged by the Municipality, be now read for the second time.

CARRIED UNANIMOUSLY

7.6.3 Bylaw 21-21, Give Three Readings at One Meeting

Res. No. 302/21

Moved by: Div. 5 Councillor Kornfeld

Be it resolved that Bylaw 21-21, A Bylaw to Establish a Schedule of Fees Charged by the Municipality, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

7.6.4 Bylaw 21-21, Third Read and Adopt
Res. No. 303/21
Moved by: Div. 3 Councillor Gunter

Be it resolved that Bylaw 21-21, A Bylaw to Establish a Schedule of Fees Charged by the Municipality, be read now for the third time and adopted.

CARRIED UNANIMOUSLY

7.7 Vault Specifications
Res. No. 304/21
Moved by: Div. 2 Councillor Christianson

That a second fireproof safe (matching the one we currently have) be ordered for inside the vault room and the armtech vault door replacement be requested by Wallace Construction.

CARRIED UNANIMOUSLY

8 New Business

8.1 Construction Code Act coming into force January 1, 2022
Res. No. 305/21
Moved by: Div. 4 Councillor Peno

That letter from the Ministry of Government Relations regarding the coming into force of *The Construction Code Act*, replacing *The Uniform Building and Accessibility Standards Act* be noted as reviewed.

CARRIED UNANIMOUSLY

8.1.1 Belza Bridge Damage
Res. No. 306/21
Moved by: Div. 1 Councillor Jensen

That the belza bridge repair budget of \$5,000 be approved. That the owner of the vehicle be requested to reimburse the municipality for the repairs willingly.

CARRIED UNANIMOUSLY

8.2 Office Closure - Christmas/New Year's Stat. Holidays
Res. No. 307/21
Moved by: Div. 2 Councillor Christianson

That the office be closed on December 24 & 27, 2021 and January 3, 2022 in lieu of statutory holidays landing on the weekends.

CARRIED UNANIMOUSLY

8.3 Administrator Annual Leave Request
Res. No. 308/21
Moved by: Div. 3 Councillor Gunter

That the Administrator's annual leave request of December 20, 21, 22, & 23, 2021 be approved.

CARRIED UNANIMOUSLY

8.4 SARM - Notice of Planned Procurement
Res. No. 309/21
Moved by: Div. 3 Councillor Gunter

That notice be posted on the SaskTenders website that the R.M. intends to participate in procurements offered through SARM for the 2022 fiscal year.

CARRIED UNANIMOUSLY

8.5 Finning - Extended Warranty Quote for Graders

Res. No. 310/21

Moved by: Div. 2 Councillor Christianson

That the Extended Warranty for three years for both 2017 - 140M CAT Graders be purchased at a cost of \$13,650 per grader. That it be noted an inspection (at the cost of the municipality) of the graders is required before the extended warranty can be put in place.

CARRIED UNANIMOUSLY

8.6 Reschedule February Meeting

Res. No. 311/21

Moved by: Div. 1 Councillor Jensen

That the February Council meeting be rescheduled to Thursday, February 24, 2022 at 1:00 p.m. in order to accommodate the municipal audit.

CARRIED UNANIMOUSLY

8.7 Municipal Approval - Prov. Lease Land Purchase

Res. No. 312/21

Moved by: Div. 2 Councillor Christianson

That the Municipality approve the application to purchase the following agricultural lease land parcels: SW 26-01-12-W3 and NW 21-01-12-W3.

CARRIED

8.8 Records Inventory Listing for Disposal

Res. No. 313/21

Moved by: Div. 4 Councillor Peno

That the *Records Disposal Listing* presented at this meeting be approved for disposal by Admsintaration after the records have been scanned and an electronic copy kept.

CARRIED UNANIMOUSLY

9 Communications

Res. No. 314/21

Moved by: Div. 5 Councillor Kornfeld

That the communications listed on the agenda be acknowledged as required and filed as deemed appropriate.

CARRIED UNANIMOUSLY

10 Reeve & Councillors Forum

11 Adjournment

Res. No. 315/21

Moved by: Div. 1 Councillor Jensen

That this meeting do now adjourn, time 6:22 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator