



Rural Municipality of Val Marie No. 17
Meeting Minutes
Regular Meeting November 24, 2021 - 01:00 PM

PRESENT: Reeve: Larry Grant; Division 2 Councillor: Timothy B. Christianson; Division 3 Councillor: Steven Gunter; Division 4 Councillor amp; Deputy Reeve: Shadrick Peno; Division 5 Councillor: Greg Kornfeld

REGRETS: Division 1 Councillor: Tyler Jensen

STAFF ATTENDANCE: Cathy Legault, Administrator; and Ben McLearn, Public Works Foreman

1 Call to order

A quorum being present, Reeve Grant called the meeting to order at 1:00 p.m.

2 Approval/Adoption of the Agenda

Res. No. 252/21

Moved by: Div. 2 Councillor Christianson

That the agenda for this November 24, 2021 meeting be approved with the addition of a report from Rick Hobbs, and a request to install a culvert by Butte Colony.

CARRIED UNANIMOUSLY

3 Adoption of Minutes

Res. No. 253/21

Moved by: Div. 3 Councillor Gunter

That the minutes of the October 21, 2021 Regular Meeting be approved with the change of 2021 to 2020 in resolution 238/21.

CARRIED UNANIMOUSLY

4 Public Hearings

5 Delegations

6 Reports of Administration & Committees

6.1 Administrative Update

Res. No. 254/21

Moved by: Div. 4 Councillor Peno

That the Administrator's Report be accepted as presented.

CARRIED UNANIMOUSLY

6.2 List of Accounts for Approval

Res. No. 255/21

Moved by: Div. 5 Councillor Kornfeld

That the attached List of Accounts be approved. including late invoices

CARRIED UNANIMOUSLY

6.3 Monthly Statement of Financial Position and Balance Sheet

Res. No. 256/21

Moved by: Div. 2 Councillor Christianson

That the Statement of Financial Position and Balance Sheet as of October 31, 2021 be accepted as presented.

CARRIED UNANIMOUSLY

6.4 Committee Reports

Res. No. 257/21

Moved by: Div. 3 Councillor Gunter

That the committee reports and minutes be accepted and filed.

CARRIED UNANIMOUSLY

7 Unfinished Business

7.1 Office Doors Replacement Quote

Res. No. 258/21

Moved by: Div. 4 Councillor Peno

That the quote from Kruse glass be approved for replacement of the south and west entrance doors to the office.

CARRIED UNANIMOUSLY

7.2 Bylaw 3-21 - A Bylaw to Provide for the Destruction of Documents

7.2.1 First Reading - Bylaw 3-21, A Bylaw to Provide for the Destruction of Documents

Res. No. 259/21

Moved by: Div. 2 Councillor Christianson

Be it resolved that Bylaw No. 3-21 A Bylaw to Provide for the Destruction of Documents be introduced and read for the first time.

CARRIED UNANIMOUSLY

7.2.2 Second Reading - Bylaw 3-21, A Bylaw to Provide for the Destruction of Documents

Res. No. 260/21

Moved by: Div. 4 Councillor Peno

Be it resolved that Bylaw No. 3-21, A Bylaw to Provide for the Destruction of Documents, be now read for the second time.

CARRIED UNANIMOUSLY

7.2.3 Give Three Readings at One Meeting - Bylaw 3-21, A Bylaw to Provide for the Destruction of Documents

Res. No. 261/21

Moved by: Div. 3 Councillor Gunter

Be it resolved that Bylaw No. 3-21, A Bylaw to Provide for the Destruction of Documents, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

7.2.4 Third Read and Adopt - Bylaw -21, A Bylaw to Provide for the Destruction of Documents

Res. No. 262/21

Moved by: Div. 5 Councillor Kornfeld

Be it resolved that Bylaw 3-21, A Bylaw to Provide for the Destruction of Documents, be read for the third time and adopted.

CARRIED UNANIMOUSLY

7.3 Records Inventory Listing for Disposal

Res. No. 263/21

Moved by: Reeve Grant

That the *Records Disposal Listing* presented be approved for disposal by Administration after the records have been scanned and an electronic copy kept.

CARRIED UNANIMOUSLY

8 New Business

8.1 Village of Val Marie Request re: Storage of Mower

Res. No. 264/21

Moved by: Div. 4 Councillor Peno

That the Village be permitted to store their mower in the R.M. shop, provided they are aware the R.M. will accept no liability for damages or theft if anything were to happen to the mower and that they move it should the R.M. require the space.

CARRIED UNANIMOUSLY

8.2 Municipal Revenue Sharing Eligibility Declaration

Res. No. 265/21

Moved by: Div. 2 Councillor Christianson

The Council of the R.M. of Val Marie No. 17 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED UNANIMOUSLY

8.3 Shirley Christianson - Rodent Product Invoice

Res. No. 266/21

Moved by: Div. 5 Councillor Kornfeld

That GWR Products be requested to refund Shirley Christianson for Rat Control products and GWR Product re-issue the invoice to the R.M. of Val Marie.

CARRIED UNANIMOUSLY

8.4 Notice of Intent - Seismic Activity - Project: West Wymark

Res. No. 267/21

Moved by: Div. 4 Councillor Peno

That the Notice of Intent from Terra-sine Resources Ltd for their seismic operation program "West Wymark 2021 2D R1 Program Number:21P026" be acknowledged and signed and that they be requested to notify the R.M. of any use of R.M. roads.

CARRIED UNANIMOUSLY

8.5 Notice of Intent - Seismic Activity - Project Grassland 2021 2D

Res. No. 268/21

Moved by: Div. 2 Councillor Christianson

That the Notice of Intent from the Ministry of Energy and Resources for the Licence Holder Terra-Sine Resources Ltd. program "Grassland 2021 2D, Program Number 21P049"; be acknowledged and signed and that they be requested to notify the R.M. of any use of R.M. roads.

CARRIED UNANIMOUSLY

8.6 Seismic Activity - Mankota HEI 2021 2D Min. of Highway's Conditions

Res. No. 269/21

Moved by: Div. 3 Councillor Gunter

That the conditions the Ministry of Highway's applied to the Notice of Consent for the "Mankota HEI 2021 2D" Seismic Project be noted as reviewed.

CARRIED UNANIMOUSLY

8.7 Ministry of Highways - Rural Road Classification System

Res. No. 270/21

Moved by: Div. 5 Councillor Kornfeld

That each Division Councillor review the Ministry of Highways Rural Road Classification System information with Administration for accuracy and any classification changes that may be applied for.

CARRIED UNANIMOUSLY

8.8 SARM Fidelity Bond Renewal

Res. No. 271/21

Moved by: Div. 2 Councillor Christianson

That the SARM Fidelity Bond be renewed with \$200,000 coverage; and the Money and Securities Coverage be renewed with \$20,000 coverage.

CARRIED UNANIMOUSLY

8.9 SaskPower - Request to Punch/Bore Road RG RD 3134

Res. No. 272/21

Moved by: Div. 5 Councillor Kornfeld

That approval to punch/bore RG RD 134 between the SE 29-03-13-W3 and the SW 28-03-13-W3 as requested in SaskPower application file numbers: 20356438 and 20360246 be approved, noting that the registered owner of this road is Her Majesty the Queen Canada - Agriculture and Agrifood Canada and that the R.M.'s approval does not supersede the registered owners.

CARRIED UNANIMOUSLY

8.10 WCB Rate Sheet 2022

Res. No. 273/21

Moved by: Div. 2 Councillor Christianson

That the 2022 WCB Rate for 2022 be acknowledged. That it be noted Council reviewed the coverage level for Elected Officials remain at the minimum level.

CARRIED UNANIMOUSLY

8.11 Council & Appointed Representatives Remuneration for 2022 Fiscal Year

Res. No. 274/21

Moved by: Div. 4 Councillor Peno

That remuneration for Council and other representatives as appointed by Council be set at \$225 per diem, and mileage be set at \$0.55 per km for the 2022 fiscal year.

CARRIED UNANIMOUSLY

8.12 Employee Mileage & Convention Expense Allowance

Res. No. 275/21

Moved by: Div. 3 Councillor Gunter

That the mileage rate for employees be set at \$0.55 per km. with the exception of attending RMAA or SARM Conventions in which case a \$200 convention expense allowance will be paid in lieu of mileage for each employee who attends.

CARRIED UNANIMOUSLY

8.13 Meal Allowance Rates

Res. No. 276/21

Moved by: Div. 4 Councillor Peno

That the following meal allowances be set for Council, Council representatives, and staff:

- Breakfast \$15
- Lunch \$20
- Supper \$25

CARRIED UNANIMOUSLY

8.14 Appointments

Res. No. 277/21

Moved by: Div. 4 Councillor Peno

That the following appointments to boards/committees be made for the 2022 year:

- Deputy Reeve (until next Organizational Meeting in November 2023) – Shadrick Peno
- Fire Chief – Daniel Facette
- Fire Department Members: the following persons are appointed to as Fire Department Members who are authorized to respond with municipal equipment:
 - Sand Lake Fire Station – a driver with a driver's licence and any member over the age of 16 responding with the driver.
 - Orkney Fire Station – Cory Carleton, Shadrick Peno, Steven Grant, Ross Evans, Larry Carleton, Raymond Peno, Butte Hutterian Brethren (a driver with a drivers licence and any member over the age of 16 responding with the driver).
 - Rapley Fire Station – Clint Rapley, Rod Hammond, Tyler Jensen, Curtis Hammond, Ryan Mything, Tim Christianson
 - Val Marie Fire Station – Daniel Facette, Stacey McCrea, Rick Waldner, Dwight Olson, Serge Duquette, Dean Grant, Lynn Grant, Patrick Hayes, Marlon McGuire, Drew Hayes, Jacques Beauchamp
 - Beaver Valley Fire Station – Ian Fargey, Alan Palaschak, Brett Grant, Larry Grant, Jason Legault
 - Rosefield Fire Station – Greg Kornfeld, Glenn Kornfeld, Klinton Kornfeld, Brock Harbor, James Harbor, Martin Laturnus, Tim Christianson, Jesse Christianson
 - Public Works Crew – authorized to respond with municipal equipment as needed or requested.
- STARS Fuel Trailer Responders:
 - Daniel Facette, Duane Hanson, Jacques Beauchamp, Arthur Facette, Marlon McGuire, Dwight Olson, Lynn Grant, Brett Grant, Ben McLearn, Jason Legault, Terry Acker, John Glas
- EMO – Reeve, Deputy Reeve, then rest of Council
- Returning Officer – Cathy Legault
- Nomination Officers – Mylee Gunter, Jodie Harbor
- Polling Place: Val Marie Municipal Office Boardroom or Palais Royal Theatre in Val Marie (as decided by the Returning Officer)
- Pest Control Officer – Peter Illerbrun
- Weed Inspector – Rick Hobbs
- ADD Board Representative – Tyler Jensen
- Chinook Regional Library – Catherine MacAuley
- Val Marie Local Library Board – Catherine MacAuley
- Development Appeals Board amp; Board of Revision Members – Mike Waldner, Terry Jensen, Larry Jarman, Sydney Smailes, Lynn Grant
- Secretary to the Board of Revision – Mylee Gunter
- Val Marie Recreation Board – Greg Kornfeld
- Stray Animals Act Administration – Administrator
- Pound/Poundkeeper – Shaunavon Livestock Sales Ltd, Shaunavon, SK; Heartland Livestock Services, Swift Current, SK; Mankota Stockmen's Weigh Co., Mankota, SK
- Road Committee (as established by Bylaw 6/81 amp; as permitted by section 16 of *The Municipalities Act Regulations* - for the purpose of issuing orders regarding the use of roads) – Administrator and Public Works Foreman. Applicable Division Councillor or Reeve can substitute for the Administrator or Public Works Foreman if either of those employees are unable to sign the order. (res 85/18)
- Designated Officer under Nuisance Abatement Bylaw – Tim Christianson
- Frenchman River/Wood River Weed Management Area Representative – Tim Christianson
- Val Marie Economic Development Committee (2 Council reps amp; 1 agricultural producers representative) – Larry Grant, Greg Kornfeld, amp; Shadrick Peno as alternate
- Southwest Transportation Planning Committee Rep. – Ervin Carlier
- Village/RM Joint Administration Matters – Larry Grant/Shadrick Peno
- Designated Officer Bylaw 5-16, A Bylaw to Regulate Activities and Things in or on Municipal Roads – Public Works Foreman
- SARM Plant Health Officers as Pest Control Officers for Clubroot Control - Katey Makohoniu Roszell, Joanne Kwasnicki, Chelsea Neuberger, Betty Johnson, Colleen Fenning
- Southwest Municipal Government Committee – all Council authorized to attend (res. 32/18)
- Lease Land Sales Approvals – Larry and Shadrick
- Auditors: Dudley and Company LLP, Regina, Saskatchewan

CARRIED UNANIMOUSLY

8.15 Bylaw 18-20 Fees Bylaw Review

Res. No. 278/21

Moved by: Div. 4 Councillor Peno

That the discussed changes to the fees bylaw be made for consideration at the next meeting and aggregate loading policy be drafted.

CARRIED UNANIMOUSLY

8.16 Extend Meeting Time

Res. No. 279/21

Moved by: Div. 2 Councillor Christianson

That the meeting time be extended until the all agenda items have been considered.

CARRIED UNANIMOUSLY

Public Works Foreman Ben McLearn left the meeting, time 6:23 p.m.

8.17 Administrator Performance Review

8.17. Move to In Camera Session - Administrator Performance Review

1 Res. No. 280/21

Moved by: Div. 4 Councillor Peno

That we now move to an in camera session in order to discuss the Administrator's performance evaluation, time, 6:25 p.m.

CARRIED UNANIMOUSLY

8.17. Rise from In Camera Session

2 Res. No. 281/21

Moved by: Div. 4 Councillor Peno

That we now rise from in the camera session, time 7:40 p.m.

CARRIED UNANIMOUSLY

8.18 Administrator Salary for 2022

Res. No. 282/21

Moved by: Reeve Grant

That the Administrator's Salary for 2022 be set at \$88,432.00 per annum, adjusted for various insurances and benefits.

CARRIED UNANIMOUSLY

8.19 2022 Interim Budget

Res. No. 283/21

Moved by: Div. 4 Councillor Peno

That the 2022 Interim Budget and associated schedules be approved as attached.

CARRIED UNANIMOUSLY

8.20 Butte Colony Culvert Install Request

Res. No. 284/21

Moved by: Div. 4 Councillor Peno

That Butte Hutterian Brethren be permitted to install a culvert in the road east of the NE 22-03-15-W3.

CARRIED UNANIMOUSLY

9 Communications

Res. No. 285/21

Moved by: Div. 3 Councillor Gunter

That the communications listed on the agenda be acknowledged as required and filed as deemed appropriate.

CARRIED UNANIMOUSLY

10 Reeve & Councillors Forum

11 Adjournment

Res. No. 286/21

Moved by: Reeve Grant

That this meeting do now adjourn, time 8:25pm.

CARRIED UNANIMOUSLY

Reeve

Administrator