



Rural Municipality of Val Marie No. 17

112 Railway Ave E, Val Marie, Saskatchewan

Meeting Minutes

Regular Meeting June 14, 2022 - 01:00 PM

PRESENT:

Division 1 Councillor: Tyler Jensen
Division 2 Councillor: Timothy B. Christianson
Division 3 Councillor: Steven Gunter
Division 4 Councillor and Deputy Reeve: Shadrick Peno
Division 5 Councillor: Greg Kornfeld

ABSENT: Reeve: Larry Grant

STAFF ATTENDANCE: Cathy Legault, Administrator; and Ben McLearn, Public Works Foreman

1 Call to order

A quorum being present, Deputy Reeve Peno called the meeting to order at 1:28 p.m.; Councillors Christianson and Kornfeld were present via teleconference at the Call to Order of the meeting.

2 Approval/Adoption of the Agenda

Res. No. 2022-121

Moved by: Div. 2 Councillor Christianson

That the agenda for this June 14, 2022 meeting be approved with the addition of applying for Rural Integrated Roads for Growth funding for the McGuire Bridge in the SW 30-05-15-W3.

CARRIED UNANIMOUSLY

Councillor Christianson left the meeting via teleconference, time 1:40 p.m.

3 Adoption of Minutes

3.1 April 12, 2022 Regular Meeting Minutes

Res. No. 2022-122

Moved by: Div. 1 Councillor Jensen

That the minutes of the April 12, 2022 Regular Meeting be approved as read.

CARRIED UNANIMOUSLY

3.2 April 25, 2022 Special Meeting Minutes

Res. No. 2022-123

Moved by: Div. 3 Councillor Gunter

That the minutes of the April 25, 2022 Special Meeting be approved as read.

CARRIED UNANIMOUSLY

Councillor Christianson joined the meeting in person, time 1:50 p.m.

4 Public Hearings

5 Delegations

Councillor Kornfeld left the meeting via teleconference, time 2:00 p.m.

6 Reports of Administration & Committees

6.1 Administrative Update

Res. No. 2022-124

Moved by: Div. 2 Councillor Christianson

That the Administrator's Report be accepted as presented.

CARRIED UNANIMOUSLY

Councillor Kornfeld joined the meeting in person, time 2:15 p.m.

6.2 List of Accounts for Approval

Res. No. 2022-125

Moved by: Div. 3 Councillor Gunter

That the "List of Accounts for Approval" detailing the following payments be approved:

Inn. CU - Cheques 3838-3882 totalling \$125,260.74

Inn. CU - CAFT Payment # 2022-0014 to 2022-0045 totalling - \$48,563.83

Inn. CU - Online Banking Payment # 2022-006 to 2022-0023 totalling - \$46,264.88

Inn. CU - Automatic Withdrawal Payment # 2022-0002 totalling - \$72.53

Collabria Credit Cards Payment # 2022-0036 to 2022-0065 totalling - \$7,159.62

Total Payments - \$227,321.60

CARRIED UNANIMOUSLY

6.3 April 2022 Statement of Financial Position and Balance Sheet

Res. No. 2022-126

Moved by: Div. 2 Councillor Christianson

That the Statement of Financial Position, Balance Sheet, and Bank Reconciliations as of April 30, 2022, as well as the March 2022 RBC reconciliation, be accepted as presented.

CARRIED UNANIMOUSLY

6.4 May 2022 Statement of Financial Position and Balance Sheet

Res. No. 2022-127

Moved by: Div. 1 Councillor Jensen

That the Statement of Financial Position, Balance Sheet, and Bank Reconciliations as of May 31, 2022 be accepted as presented.

CARRIED UNANIMOUSLY

6.5 2021 Annual Financial Statements (audited)

Res. No. 2022-128

Moved by: Div. 4 Councillor Peno

That the 2021 Annual Financial Statements audited by Dudley & Co. LLP be approved and the synopsis of the Annual Financial Statements be mailed with the 2022 Tax Notices.

CARRIED UNANIMOUSLY

6.6 Committee Reports

Res. No. 2022-129

Moved by: Div. 5 Councillor Kornfeld

That the committee reports and minutes be accepted and filed.

CARRIED UNANIMOUSLY

6.6.1 Southwest Transportation Planning Committee

6.6.2 Southwest Municipal Government Committee

6.6.3 Frenchman Wood River Weed Management Area

Res. No. 2022-130

Moved by: Div. 2 Councillor Christianson

That the agreement with Frenchman - Wood River Weed Management Area be renewed for the 2022 year and that the partners be notified this will be the last year the R.M. of Val Marie will be included in partnership due to the overlap of services they provide. The identification, mapping and managing of noxious or invasive weeds can be handled by the R.M.'s weed inspector and the S.A.R.M. plant health officers, and staff are trained and able to monitor municipal roads.

CARRIED UNANIMOUSLY

6.6.4 Val Marie Recreation Board

7 Unfinished Business

7.1 Rural Road Classification Changes

Res. No. 2022-131

Moved by: Div. 2 Councillor Christianson

That the attached road classification changes be submitted to the Rural Road Classification Committee for consideration.

CARRIED UNANIMOUSLY

7.2 ICIP Project Announcements - Olson & Jensen Bridge Replacements

Res. No. 2022-132

Moved by: Div. 4 Councillor Peno

That it be noted that on April 27, 2022 the Governments of Canada and Saskatchewan publicly announced the approval of the "Olson Bridge Replacement Project" and "Jensen Bridge Replacement Project" as approved infrastructure projects under the Investing in Canada Infrastructure Program.

CARRIED UNANIMOUSLY

7.3 ICIP Conditional Approval - Jensen Bridge - Res. 2022-101 request

Res. No. 2022-133

Moved by: Div. 1 Councillor Jensen

That it be noted transferring the funding from the Jensen Bridge location (NE 29-04-17-W3) to the McGuire Bridge location (SW30-05-15-W3) was not approved by the Ministry of Government Relations, and that consideration for funding for the McGuire Bridge (in the SW 30-05-15-W3) would require a new application to the RRIg program.

CARRIED UNANIMOUSLY

7.4 ICIP Conditional Approval - Jensen Bridge - Ultimate Recipient Agreement

Res. No. 2022-134

Moved by: Div. 3 Councillor Gunter

That the Final Ultimate Recipient Agreement for the "Jensen Bridge Replacement Project" be approved and signed.

CARRIED UNANIMOUSLY

7.5 Engineering Proposals - Jensen Bridge Replacement Project

Res. No. 2022-135

Moved by: Div. 5 Councillor Kornfeld

That the proposed fee (March 18, 2022 proposal date) from WSP to complete detail design on the Jensen Bridge (NE 29-04-17-W3, Bridge ID: 317-04-29) be approved; and if the costs to add the detail design of the McGuire Bridge (SW 30-05-15-W3, Bridge ID: 315-05-30) are in line with the costs of the Jensen Bridge then the Administrator has the authority to approve that quote and have WSP also complete the detail design for the McGuire.

CARRIED UNANIMOUSLY

7.6 Res. 2022-111 Dixon Bridge Repairs
Res. No. 2022-136
Moved by: Div. 4 Councillor Peno

That the Contractual Arrangement with Grasslands National Park (that was signed by the Administrator on May 2, 2022 after circulating to Council via email) regarding the repair of the Dixon Bridge (NE 3-02-11-W3) be approved.

CARRIED UNANIMOUSLY

7.7 Res. 2022-105 - Indemnification Agreement with Grasslands National Park re: Blading of Roads
Res. No. 2022-137
Moved by: Div. 3 Councillor Gunter

That the Indemnification Agreement with Grasslands National Park (that was signed by the Administrator on April 28, 2022 after circulating to Council via email) regarding the blading of roads up to the point of title transfer of said roads/road allowances be approved.

CARRIED UNANIMOUSLY

7.8 Gravel Hauling Agreement - Fuel prices over \$1.75/L
Res. No. 2022-138
Moved by: Div. 2 Councillor Christianson

That the agreement with Stacey McCrea for Gravel Loading/Hauling/Spreading be amended to reflect the following prices associated with higher than agreed to fuel prices effective June 1, 2022:

Fuel Base Price	\$1.76/L - \$2.00/L	\$2.01/L - \$2.25/L	\$2.26/L - \$2.50/L	\$2.51/L - \$2.75/L	\$2.76/L - \$3.00/L
Loading Bid Price	\$1.15	\$1.20	\$1.25	\$1.30	\$1.35
Hauling Bid Price	\$.48/yd/mile	\$.51/yd/mile	\$.54/yd/mile	\$.57/yd/mile	\$.60/yd/mile

CARRIED UNANIMOUSLY

7.9 Texas Gate Agreement - Amendment to Gate Specification in Template Agreement
Res. No. 2022-139
Moved by: Div. 1 Councillor Jensen

That the attached template agreement for the installation of cattle guards on municipal roads be approved, this template agreement replaces the previously approved template in resolution 2022-054.

CARRIED UNANIMOUSLY

7.10 PDAP - Request for Designation
Res. No. 2022-140
Moved by: Div. 5 Councillor Kornfeld

That it be noted the "Request for Designation" made as a result of resolution 2022-119 was not approved by the Ministry of Corrections, Policing and Public Safety due to the weather event not being heavy snowfall related.

CARRIED UNANIMOUSLY

7.11 Board of Revision Certification (2023 Assessment)

Res. No. 2022-141

Moved by: Div. 1 Councillor Jensen

Whereas the majority of members of the current Board of Revision are not interested in taking the training required by the Province of Saskatchewan so that the R.M.'s previously appointed board could become a "Certified Board of Revision" that no further action be taken until more information is available regarding the provincial board of revision that is being established.

CARRIED UNANIMOUSLY

7.12 Cyber Liability Coverage

Res. No. 2022-142

Moved by: Div. 2 Councillor Christianson

That it be noted the Administrator completed the application for coverage from AON for cyber liability and that they will assess the risk to insure the R.M. of Val Marie and provide a quote. That implementing multi-factor authentication on all user systems be investigated and the costs be reported back to Council at the next meeting.

CARRIED UNANIMOUSLY

7.13 P.M.R.A. Review following Notice of Objection for De-registration of Strychnine

Res. No. 2022-143

Moved by: Div. 4 Councillor Peno

That the Pest Management Regulatory Agency's report regarding the Notice of Objections for RVD2020-06 be noted as received.

CARRIED UNANIMOUSLY

8 New Business

8.1 R.M. of Maple Creek - Alternative Gopher Control Product

Res. No. 2022-144

Moved by: Div. 4 Councillor Peno

That 80 bags Zinc Phosphide Burrow Oat Bait be ordered from Johnstons's Grain. That this product be sold to ratepayers at 1/2 the rate of the R.M.'s cost.

CARRIED UNANIMOUSLY

8.2 Municipal Approval of Application to Purchase Lease Land

Res. No. 2022-145

Moved by: Div. 5 Councillor Kornfeld

That the R.M. of Val Marie agrees to the sale of the following quarters by the Province of Saskatchewan - Ministry of Agriculture to the lessee applicants:

- NW 10-03-14-W3
- SW & SE 01-01-13-W3
- NE & NW 07-01-12-W3, SW 08-01-12-W3, NE 06-01-12-W3, SW 07-01-12-W3

CARRIED UNANIMOUSLY

8.3 Ministry of Government Relations - New Tax Tool Limits

Res. No. 2022-146

Moved by: Div. 1 Councillor Jensen

That the Effective Mill Rate ratio maximum of 7:1 for the 2023 tax year be noted a requirement.

CARRIED UNANIMOUSLY

8.4 2022 Annual Budget

Res. No. 2022-147

Moved by: Div. 2 Councillor Christianson

That the attached budget for 2022 be approved and adopted.

CARRIED UNANIMOUSLY

8.5 2022 Mill Rate

Res. No. 2022-148

Moved by: Div. 1 Councillor Jensen

That the mill rate for 2022 be set at 3.17 mills, noting that Bylaw 6-21 The Mill Rate Factor Bylaw, is still in force and effect.

CARRIED UNANIMOUSLY

8.6 2022 Education Property Tax Mill Rates

Res. No. 2022-149

Moved by: Div. 5 Councillor Kornfeld

That the following Education Property Tax Mill Rates for 2022 be acknowledged:
Agricultural – 1.42 mills, Residential – 4.54 mills, Commercial/Industrial – 6.86 mills, Resource 9.88 mills.

CARRIED UNANIMOUSLY

8.7 Extend Meeting Duration

Res. No. 2022-150

Moved by: Div. 4 Councillor Peno

That this meeting duration be extended one hour past the maximum 5 hours after the call to order outlined in section 24.1 of The Council Procedures Bylaw.

CARRIED UNANIMOUSLY

8.8 2022 Weed Management Plan (IPCP)

Res. No. 2022-151

Moved by: Div. 4 Councillor Peno

That the 2022 Weed Management Plan presented by the Administrator be approved, and application be made to participate in the Invasive Plant Control Program administered by SARM for the 2022 program year.

CARRIED UNANIMOUSLY

8.9 2022 Leafy Spurge Control Program

Res. No. 2022-152

Moved by: Div. 3 Councillor Gunter

That the attached wording for the Leafy Spurge Control Program be approved for implementation for the 2022 fiscal year.

CARRIED UNANIMOUSLY

8.10 Town of Shaunavon - Regional EMO Initiative

Res. No. 2022-153

Moved by: Div. 2 Councillor Christianson

That the R.M. of Val Marie Council decline to participate in the Regional EMO Initiative as proposed by the Town of Shaunavon.

CARRIED UNANIMOUSLY

8.11 WSA Dam Emergency Preparedness Plan Rollout

Res. No. 2022-154

Moved by: Div. 1 Councillor Jensen

That it be noted Reeve Grant and the Administrator attended the presentation by Water Security Agency regarding Emergency Preparedness for the Eastend, Val Marie, and West Val Marie dams in Shaunavon on May 26, 2022; noting that the R.M. will be a recipient of their plans for the West Val Marie and Val Marie Dam Emergency Preparedness Plans so that the information can be incorporated into the R.M.'s emergency preparedness plans if desired.

CARRIED UNANIMOUSLY

8.12 SMHI Withdrawal List

Res. No. 2022-155

Moved by: Div. 2 Councillor Christianson

That the NE 16-04-17-W3 be approved for withdrawal from SMHI.

CARRIED UNANIMOUSLY

8.13 APAS - Invitation to Join APAS

Res. No. 2022-156

Moved by: Div. 5 Councillor Kornfeld

That the invitation to join the Agricultural Producers Association of Saskatchewan be declined.

CARRIED UNANIMOUSLY

8.14 Bylaw 2022-03, A Bylaw to Establish Fees for the Provision of Tax Certificates and Other Assessment or Taxation Information

8.14.1 Bylaw 2022-03 - First Read

Res. No. 2022-157

Moved by: Div. 2 Councillor Christianson

Be it resolved that Bylaw 2022-03, A Bylaw to Establish Fees for the Provision of Tax Certificates and Other Assessment or Taxation Information, be introduced and read for the first time.

CARRIED UNANIMOUSLY

8.14.2 Bylaw 2022-03 - Second Read

Res. No. 2022-158

Moved by: Div. 3 Councillor Gunter

Be it resolved that Bylaw 2022-03, A Bylaw to Establish Fees for the Provision of Tax Certificates and Other Assessment or Taxation Information, be now read for the second time.

CARRIED UNANIMOUSLY

8.14.3 Bylaw 2022-03 - Three Readings at One Meeting

Res. No. 2022-159

Moved by: Div. 1 Councillor Jensen

Be it resolved that Bylaw 2022-03, A Bylaw to Establish Fees for the Provision of Tax Certificates and Other Assessment or Taxation Information, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

8.14.4 Bylaw 2022-03 - Third Read and Adopt

Res. No. 2022-160

Moved by: Div. 4 Councillor Peno

Be it resolved that Bylaw 2022-03, A Bylaw to Establish Fees for the Provision of Tax Certificates and Other Assessment or Taxation Information, be read for the third time and adopted.

CARRIED UNANIMOUSLY

8.15 Bylaw 2022-04, A Bylaw to Establish Property Tax Incentives and Penalties

8.15.1 Bylaw 2022-04 - First Read

Res. No. 2022-161

Moved by: Div. 2 Councillor Christianson

Be it resolved that Bylaw 2022-04, A Bylaw to Establish Property Tax Incentives and Penalties, be introduced and read for the first time.

CARRIED UNANIMOUSLY

8.15.2 Bylaw 2022-04 - Second Read

Res. No. 2022-162

Moved by: Div. 5 Councillor Kornfeld

Be it resolved that Bylaw 2022-04, A Bylaw to Establish Property Tax Incentives and Penalties, be now read for the second time.

CARRIED UNANIMOUSLY

8.15.3 Bylaw 2022-04 - Three Readings at One Meeting

Res. No. 2022-163

Moved by: Div. 1 Councillor Jensen

Be it resolved that Bylaw 2022-04, A Bylaw to Establish Property Tax Incentives and Penalties, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

8.15.4 Bylaw 2022-04 - Third Read and Adopt

Res. No. 2022-164

Moved by: Div. 4 Councillor Peno

Be it resolved that Bylaw 2022-04, A Bylaw to Establish Property Tax Incentives and Penalties, be read for the third time and adopted.

CARRIED UNANIMOUSLY

8.16 Bylaw 2022-05 - A Bylaw to Amend Bylaw 3-21, A Bylaw to Provide for The Destruction of Documents

8.16.1 Bylaw 2022-05 - First Read

Res. No. 2022-165

Moved by: Div. 2 Councillor Christianson

Be it resolved that Bylaw 2022-05, A Bylaw to Amend Bylaw 3-21, A Bylaw to Provide for the Destruction of Documents, be introduced and read for the first time.

CARRIED UNANIMOUSLY

8.16.2 Bylaw 2022-05 - Second Read

Res. No. 2022-166

Moved by: Div. 1 Councillor Jensen

Be it resolved that Bylaw 2022-05, A Bylaw to Amend Bylaw 3-21, A Bylaw to Provide for the Destruction of Documents, be now read for the second time.

CARRIED UNANIMOUSLY

8.16.3 Bylaw 2022-05 - Three Readings at One Meeting

Res. No. 2022-167

Moved by: Div. 5 Councillor Kornfeld

Be it resolved that Bylaw 2022-05, A Bylaw to Amend Bylaw 3-21, A Bylaw to Provide for the Destruction of Documents, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

8.16.4 Bylaw 2022-05 - Third Read and Adopt

Res. No. 2022-168

Moved by: Div. 3 Councillor Gunter

Be it resolved that Bylaw 2022-05, A Bylaw to Amend Bylaw 3-21, A Bylaw to Provide for the Destruction of Documents, be read for the third time and adopted.

CARRIED UNANIMOUSLY

8.17 Records Inventory Listing for Disposal

Res. No. 2022-169

Moved by: Div. 4 Councillor Peno

That the attached list of records be approved for disposal.

CARRIED UNANIMOUSLY

8.18 Bylaw 2022-06, A Bylaw to Establish a Schedule of Fees Charged by the Municipality

8.18.1 Bylaw 2022-06 - First Read

Res. No. 2022-170

Moved by: Div. 2 Councillor Christianson

Be it resolved that Bylaw 2022-06, A Bylaw to Establish a Schedule of Fees Charged by the Municipality, be introduced and read for the first time.

CARRIED UNANIMOUSLY

8.18.2 Bylaw 2022-06 Second Read

Res. No. 2022-171

Moved by: Div. 3 Councillor Gunter

Be it resolved that Bylaw 2022-06, A Bylaw to Establish a Schedule of Fees Charged by the Municipality, be now read for the second time.

CARRIED UNANIMOUSLY

8.18.3 Bylaw 2022-06 - Three Readings at One Meeting

Res. No. 2022-172

Moved by: Div. 1 Councillor Jensen

Be it resolved that Bylaw 2022-06, A Bylaw to Establish a Schedule of Fees Charged by the Municipality, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

8.18.4 Bylaw 2022-06 - Third Read and Adopt

Res. No. 2022-173

Moved by: Div. 4 Councillor Peno

Be it resolved that Bylaw 2022-06, A Bylaw to Establish a Schedule of Fees Charged by the Municipality, be read for the third time and adopted.

CARRIED UNANIMOUSLY

8.19 Administrator Annual Leave Request

Res. No. 2022-174

Moved by: Div. 1 Councillor Jensen

That the Administrator's annual leave request of July 25 - August 12, 2022 and August 31, September 1,2, 2022 (17/25 days) be approved, noting that the administrator will attend to the office as needed to address payroll and other time sensitive items and that time will be banked for time off at a later date.

CARRIED UNANIMOUSLY

8.20 August Council Meeting Date Change

Res. No. 2022-175

Moved by: Div. 4 Councillor Peno

That the August Regular meeting be moved to Tuesday, August 23, 2022 at 7:00 p.m.

CARRIED UNANIMOUSLY

8.21 Request to Rent Tables & Chairs from Community Church

Res. No. 2022-176

Moved by: Div. 5 Councillor Kornfeld

That it be noted allowing the tables and chairs to be rented and taken out of the church was considered but not something the Council is wanting to permit at this time.

CARRIED UNANIMOUSLY

8.22 Royal Helium Ltd. - Development Permit Request

Res. No. 2022-177

Moved by: Div. 3 Councillor Gunter

That the development permit request from Royal Helium Ltd. for the construction and operation of a wellsite for the drilling of one helium well in the NW 20-01-14-W3, be granted as it is a permitted use under the R.M.'s Zoning Bylaw. The request to utilize the existing approach off of Highway #4 onto TWP RD 14 north of section 20-01-14-W3 for access to a private road through that section be approved. That it be noted that this access will only be used if building a direct approach from HWY #4 is declined by the Ministry of Highways. Any approach construction or alteration is to be approved by foreman before work begins.

CARRIED UNANIMOUSLY

8.23 Participation in "Fire Service Minimum Standards" Program

Res. No. 2022-178

Moved by: Div. 5 Councillor Kornfeld

That the R.M. decline participation in the "Fire Service Minimum Standards Guide" administered by the Saskatchewan Public Safety Agency.

CARRIED UNANIMOUSLY

8.24 Irrigation Culvert on West Flat Road

Res. No. 2022-179

Moved by: Div. 3 Councillor Gunter

That further investigation of the culverts on the West Flat Road (AAFC sorting no. 36 location) be done in co-ordination with AAFC representatives.

CARRIED UNANIMOUSLY

8.25 Innovation Credit Union - Changing Wires Provider

Res. No. 2022-180

Moved by: Div. 1 Councillor Jensen

That it be noted the Customer Automated Funds Transfer (CAFT) provider with Innovation Credit Union is being phased out and *PaymentStream* is the new provider.

CARRIED UNANIMOUSLY

8.26 Insurance Policy Coverages - Community Church

Res. No. 2022-181

Moved by: Div. 2 Councillor Christianson

That the coverage levels outlined by Cornet Agencies in the SGI Policy for the community church be noted as reviewed and accepted.

CARRIED UNANIMOUSLY

8.27 Bridge Funding Application - McGuire Bridge Replacement

Res. No. 2022-182

Moved by: Div. 5 Councillor Kornfeld

That the Administrator apply for funding from the Rural Integrated Roads for Growth - Bridge and Large Diameter Culvert Initiative (2023-24 intake), for the replacement of the McGuire Bridge in the SW 30-05-15-W3 (Bridge ID: 315-05-30) utilizing the WSP preliminary engineering report information on costs and bridge length.

CARRIED UNANIMOUSLY

9 Communications

Res. No. 2022-183

Moved by: Div. 4 Councillor Peno

That the communications listed on the agenda be acknowledged as required and filed as deemed appropriate.

CARRIED UNANIMOUSLY

10 Reeve & Councillors Forum

11 Adjournment

Res. No. 2022-184

Moved by: Div. 4 Councillor Peno

That this meeting adjourn, time 7:05.

CARRIED UNANIMOUSLY

Reeve

Administrator