



Rural Municipality of Val Marie No. 17

112 Railway Ave E, Val Marie, Saskatchewan

Meeting Minutes

First Meeting After General Election November 21, 2022 - 01:00 PM

PRESENT:

Reeve: Larry Grant
Division 2 Councillor: Timothy B. Christianson
Division 3 Councillor: Steven Gunter
Division 4 Councillor and Deputy Reeve: Shadrick Peno
Division 5 Councillor: Greg Kornfeld

ABSENT:

Division 1 Councillor: Tyler Jensen

STAFF ATTENDANCE:

Cathy Legault, Administrator
Ben McLearn, Public Works Foreman

1 Oath of Office - Councillors for Division 2 and 4

2 Call to order

A quorum being present, Reeve Grant called the meeting to order at 1:08 p.m. Councillor Kornfeld was not in attendance at the call to order. Councillor Christianson was in attendance via teleconference at the call to order.

3 Approval/Adoption of the Agenda

Res. No. 2022-278

Moved by: Div. 3 Councillor Gunter

That the agenda for this November 21, 2022 meeting be approved as presented.

CARRIED UNANIMOUSLY

4 Adoption of Minutes

4.1 November 8, 2022 Regular Meeting Minutes

Res. No. 2022-279

Moved by: Div. 4 Councillor Peno

That the minutes of the November 8, 2022 Regular Meeting be approved as read.

CARRIED UNANIMOUSLY

5 Public Hearings

6 Delegations

7 Reports of Administration & Committees

7.1 Monthly Statement of Financial Position, Balance Sheet, & Bank Reconciliations - October 2022

Res. No. 2022-280

Moved by: Div. 4 Councillor Peno

That the Statement of Financial Position, Balance Sheet, and Bank Reconciliations as of October 31, 2022 be accepted as presented.

CARRIED UNANIMOUSLY

Councillor Christianson joined the meeting in person, time 1:25 p.m.

7.2 Committee Reports

Res. No. 2022-281

Moved by: Div. 2 Councillor Christianson

That the committee reports and minutes be accepted and filed.

CARRIED UNANIMOUSLY

8 Unfinished Business

8.1 Texas Gate Agreement - Martin Laturus

Res. No. 2022-282

Moved by: Div. 2 Councillor Christianson

That the texas gate agreement with Martin Laturus be approved and signed.

CARRIED UNANIMOUSLY

8.2 Texas Gate Agreement - Beaver Valley Grazing Corporation

Res. No. 2022-283

Moved by: Div. 3 Councillor Gunter

That the texas gate agreement with Beaver Valley Grazing Corporation be approved and signed.

CARRIED UNANIMOUSLY

8.3 Texas Gate Agreement - Richard Glas

Res. No. 2022-284

Moved by: Div. 4 Councillor Peno

That the texas gate agreement with Richard Glas be approved and signed.

CARRIED UNANIMOUSLY

8.4 Texas Gate Agreements - Deadline for Agreements, Signage, & Charges for Installing Signage

Res. No. 2022-285

Moved by: Div. 2 Councillor Christianson

That a deadline for agreements to be received by the R.M. be set for February 15, 2023, after that time if no agreement has been received the R.M. will remove the texas gate.

CARRIED UNANIMOUSLY

8.5 Black Tailed Prairie Dog Populations

8.5.1 Response from Grasslands National Park re: Prairie Post Article (resolution 2022-194)

Res. No. 2022-286

Moved by: Reeve Grant

That Councillor Christianson and Admin draft a written response to this letter.

CARRIED UNANIMOUSLY

8.5.2 Beaver Valley Grazing Corporation - Invoice for Prairie Dog Response

Res. No. 2022-287

Moved by: Div. 4 Councillor Peno

That receipt of the September 19, 2022 letter and invoice to Grasslands National Park regarding administrative costs incurred by the Beaver Valley Grazing Corporation for dealing with Black Tailed Prairie Dog matters be acknowledged and supported.

CARRIED UNANIMOUSLY

8.6 Drought Response

8.6.1 R.M. of Glen McPherson and R.M. of Mankota - Declaration of Drought Disaster

Res. No. 2022-288

Moved by: Div. 3 Councillor Gunter

That the drought disaster declared by the R.M.'s of Glen McPherson No. 46 & R.M. of Mankota No. 45 be acknowledged and supported.

CARRIED UNANIMOUSLY

8.6.2 R.M. of Lone Tree No. 18 - Declaration of Drought Disaster

Res. No. 2022-289

Moved by: Div. 4 Councillor Peno

That the disaster declaration from the R.M. of Lone Tree No. 18 be acknowledged and supported.

CARRIED UNANIMOUSLY

8.7 Irrigation Projects Transfer - Letter from Lower Frenchman Water Users Corporation & West Flat Irrigation Corporation

Res. No. 2022-290

Moved by: Div. 3 Councillor Gunter

That the letters confirming the Lower Frenchman Water Users Corporation and the West Flat Irrigation Corporation are in agreement with the proposed transfer strategy with Agriculture & Agrifood Canada and the R.M. of Val Marie be noted as received.

CARRIED UNANIMOUSLY

8.8 Gravel Hauling 2023 Season

Res. No. 2022-291

Moved by: Div. 2 Councillor Christianson

The administrator draft prequalification agreements with Stacey McCrea, Brightsand Gravel and Aggregate, and Harlan Gunter for gravel/aggregate products hauling for 2023.

CARRIED UNANIMOUSLY

8.9 Appointing Certified Board of Revision for 2023

Res. No. 2022-292

Moved by: Reeve Grant

That appointing a certified board of revision for the 2023 year be tabled until the next meeting.

CARRIED UNANIMOUSLY

8.10 Reduced Hours at Ports of Entry Monchy and Climax

8.10.1 Minister of Public Safety - Reply to Letter Regarding Reduced Hours at Ports of Monchy and Climax

Res. No. 2022-293

Moved by: Div. 3 Councillor Gunter

That the response from the Minister of Public Safety be acknowledged and that the R.M. reply with the recommendation that if the federal government is re-evaluating the port hours it should be to expand them to 24 hour service rather than to lower the level of service to Monday-Friday 9:00 a.m. to 5:00 p.m.

CARRIED UNANIMOUSLY

9 New Business

9.1 Bylaw 2022-07 - A Bylaw to Amend Bylaw No. 1/81 The Zoning Bylaw

9.1.1 Bylaw 2022-07 - First Reading

Res. No. 2022-294

Moved by: Div. 2 Councillor Christianson

Be it resolved that Bylaw 2022-07 a Bylaw to Amend Bylaw No. 1/81 known as the Zoning Bylaw, be introduced and read for the first time.

CARRIED UNANIMOUSLY

9.1.2 Bylaw 2022-07 - Second Reading

Res. No. 2022-295

Moved by: Div. 3 Councillor Gunter

Be it resolved that Bylaw 2022-07, A Bylaw to Amend Bylaw No. 1/81 known as the Zoning Bylaw, be now read for the second time.

CARRIED UNANIMOUSLY

9.1.3 Bylaw 2022-07 - Three Readings at One Meeting

Res. No. 2022-296

Moved by: Div. 4 Councillor Peno

Be it resolved that Bylaw 2022-07, A Bylaw to Amend Bylaw 1/81 known as the Zoning Bylaw, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

9.1.4 Bylaw 2022-07 - Third Read and Adopt

Res. No. 2022-297

Moved by: Reeve Grant

Be it resolved that Bylaw 2022-07, A Bylaw to Amend Bylaw 1/81 known as the Zoning Bylaw, be read for the third time and adopted.

CARRIED UNANIMOUSLY

9.2 City of Swift Current - Request to Change Chinook Regional Library Boundaries

Res. No. 2022-298

Moved by: Div. 2 Councillor Christianson

That the notice from the City of Swift Current to withdraw from the Chinook Regional Library Agreement be noted, and the library representative be asked to recommend a course of action to the Council.

CARRIED UNANIMOUSLY

9.3 2022 General Election - Abandonment of Poll

Res. No. 2022-299

Moved by: Div. 3 Councillor Gunter

That the Abandonment of Poll and the election by acclamation of Division 2 Councillor Timothy Christianson and Division 4 Councillor Shadrick Peno be noted as presented and advertised.

CARRIED UNANIMOUSLY

Councillor Kornfeld joined the meeting, time 3:40 p.m.

9.4 Notice of Intent - Seismic Program - 22 Chamberry 3D R1 Terra-Sine Resources Ltd.

Res. No. 2022-300

Moved by: Div. 2 Councillor Christianson

That the Notice of Intent from TerraSine Resources for their seismic program "Chamberry 3D R1" be acknowledged and signed and that they be requested to notify the R.M. of any use of R.M. roads.

CARRIED UNANIMOUSLY

9.5 Notice of Intent - Seismic Program - Terra-Sine Pinto Creek 2D 2023 Notice of Intent 22P052
Res. No. 2022-301
Moved by: Div. 3 Councillor Gunter

That the Notice of Intent from the Ministry of Energy and Resources for the Licence Holder Terra-Sine Resources Ltd., Program Name: Pinto Creek 2D 2023, Program Number 21P052; be acknowledged and signed and that they be requested to notify the R.M. of any use of R.M. roads.

CARRIED UNANIMOUSLY

9.6 Notice of Intent - Seismic Program - Terra-Sine Bowdoin-Monchy 2D 2023
Res. No. 2022-302
Moved by: Div. 4 Councillor Peno

That the Notice of Intent from the Ministry of Energy and Resources for the Licence Holder Terra-Sine Resources Ltd., Program Name: Bowdoin-Monchy 2D 2023, Program Number 22P055; be acknowledged and signed and that they be requested to notify the R.M. of any use of R.M. roads.

CARRIED UNANIMOUSLY

9.7 Notice of Intent - Seismic Program - Terra-Sine Val Marie 2D 2023
Res. No. 2022-303
Moved by: Reeve Grant

That the Notice of Intent from the Ministry of Energy and Resources for the Licence Holder Terra-Sine Resources Ltd., Program Name: Val Marie 2D 2022, Program Number 22P048; be acknowledged and signed and that they be requested to notify the R.M. of any use of R.M. roads.

CARRIED UNANIMOUSLY

9.8 Notice of Intent - Seismic Program - Soda Lake 3D 2023
Res. No. 2022-304
Moved by: Div. 5 Councillor Kornfeld

That the Notice of Intent from the Ministry of Energy and Resources for the Licence Holder Terra-Sine Resources Ltd, Program Name: Soda Lake 3D 2023, Program Number 22P043; be acknowledged and signed and that they be requested to notify the R.M. of any use of R.M. roads.

CARRIED UNANIMOUSLY

9.9 Public Works Foreman Request - Snow Management 2022-23 Season
Res. No. 2022-305
Moved by: Div. 2 Councillor Christianson

That no changes be made to the R.M.'s snow management policy and that the Occupational Health and Safety exemption information be noted as reviewed.

CARRIED UNANIMOUSLY

9.10 Cheque Signing & EFT Policy - Adjustment to Schedule 'A' Approved Vendors for Electronic Payments
Res. No. 2022-306
Moved by: Div. 4 Councillor Peno

That Peter Sailer be added to the list of Approved Vendors for Electronic Payments to be paid with the CAFT (Payment Stream) Program.

CARRIED UNANIMOUSLY

9.11 Amortization Period - 2022 Schulte Mower
Res. No. 2022-307
Moved by: Div. 5 Councillor Kornfeld

That the amortization period for the 2022 Schulte Mower be recorded at 5 years with no residual value.

CARRIED UNANIMOUSLY

9.12 Amortization Period - 2022 Computer Equipment Purchase

Res. No. 2022-308

Moved by: Div. 2 Councillor Christianson

That the amortization period for the computer equipment (CPU, Laptop, monitors, receipt printer, cords, and monitor stands) purchased in 2022 be recorded at three years with no residual value.

CARRIED UNANIMOUSLY

9.13 Ministry of Agriculture - Critical Habitat on Crown Land Protection Feedback

Res. No. 2022-309

Moved by: Div. 2 Councillor Christianson

That Administrator be appointed to reply to the Ministry of Agriculture on behalf of the R.M. regarding the "Critical Habitat on Crown Land Protection Feedback" survey.

CARRIED UNANIMOUSLY

9.14 SARM Benefit Levels & Premiums 2023

Res. No. 2022-310

Moved by: Div. 5 Councillor Kornfeld

That the benefit levels and premiums for 2023 be noted as reviewed.

CARRIED UNANIMOUSLY

9.15 2022 SARM OSIM Municipal Bridge Inspection Program

Res. No. 2022-311

Moved by: Div. 3 Councillor Gunter

That the SARM OSIM Bridge inspections be noted as received and the cover letter was reviewed by Council. That the SARM bridge engineering department be asked to look into if the condition on the West Flat Road (Bridge File: 314-05-07) and see if the condition rating is accurate.

CARRIED UNANIMOUSLY

9.16 Receiving Payments from TC Energy by EFT

Res. No. 2022-312

Moved by: Div. 5 Councillor Kornfeld

That the Administration be authorized to allow EFT payments to the R.M. from TC Energy.

CARRIED UNANIMOUSLY

9.17 Burning While Fire Ban in Effect - October 17, 2022

Res. No. 2022-313

Moved by: Div. 4 Councillor Peno

That Butte Hutterian Brethren be sent a letter notifying them that the Council is aware of an open burn that took place on Oct 17, 2022 - when a fire ban was in effect - and that if burning while a fire ban occurs again the municipality will (at minimum) respond and charge \$1,000 per hour to extinguish the fire.

CARRIED UNANIMOUSLY

9.18 Administrator Annual Leave Request

Res. No. 2022-314

Moved by: Div. 2 Councillor Christianson

That the Administrator's request for annual leave days on November 28, 29, 30, Dec 1, 2, 28, 29, 30, 2022 be approved, noting this is the full amount of annual leave until the holiday year resets January 30, 2023.

CARRIED UNANIMOUSLY

9.19 Office Closure - Christmas/New Year's Stat. Holidays

Res. No. 2022-315

Moved by: Div. 2 Councillor Christianson

That the office be closed December 26 & 27, 2022 and January 2, 2023 in lieu of the stat holidays landing on weekends.

CARRIED UNANIMOUSLY

9.20 Council & Appointed Representatives Remuneration for 2023 Fiscal Year

Res. No. 2022-316

Moved by: Div. 4 Councillor Peno

That remuneration for Council and other representatives as appointed by Council be set at \$250 per diem, and mileage be set at \$0.65 per km for the 2023 fiscal year.

CARRIED UNANIMOUSLY

9.21 Employee Mileage Rates

Res. No. 2022-317

Moved by: Div. 2 Councillor Christianson

That employee mileage rate be set the same as Council at \$.65 per km for the 2023 fiscal year.

CARRIED UNANIMOUSLY

9.22 Meal Allowance Rates

Res. No. 2022-318

Moved by: Div. 4 Councillor Peno

That the following meal allowances be set for Council, Council representatives, and staff for the 2023 fiscal year:

- Breakfast \$20
- Lunch \$25
- Supper \$30
- or a Maxim Daily Meal Allowance \$75 per day

CARRIED UNANIMOUSLY

9.23 Appointments for 2023

Res. No. 2022-319

Moved by: Div. 3 Councillor Gunter

That the following appointments to boards/committees be made for the 2022 year:

- Deputy Reeve (until next Organizational Meeting in November 2024) – Shadrick Peno
 - Fire Chief –Daniel Facette
 - Fire Department Members: the following persons are appointed to as Fire Department Members who are authorized to respond with municipal equipment:
 - Sand Lake Fire Station – a driver with a driver’s licence and any member over the age of 16 responding with the driver.
 - Orkney Fire Station – Cory Carleton, Shadrick Peno, Steven Grant, Ross Evans, Larry Carleton, Raymond Peno, Butte Hutterian Brethren (a driver with a drivers licence and any member over the age of 16 responding with the driver).
 - Rapley Fire Station – Clint Rapley, Rod Hammond, Tyler Jensen, Curtis Hammond, Ryan Mything, Tim Christianson
 - Val Marie Fire Station – Daniel Facette, Stacey McCrea, Rick Waldner, Dwight Olson, Serge Duquette, Dean Grant, Lynn Grant, Patrick Hayes, Marlon McGuire, Drew Hayes, Jacques Beauchamp
 - Beaver Valley Fire Station – Ian Fargey, Alan Palaschak, Brett Grant, Larry Grant, Jason Legault
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- Rosefield Fire Station – Greg Kornfeld, Glenn Kornfeld, Klinton Kornfeld, Brock Harbor, James Harbor, Martin Laturus, Tim Christianson, Jesse Christianson
- Public Works Crew – authorized to respond with municipal equipment as needed or requested.
- STARS Fuel Trailer Responders:
 - Daniel Facette, Duane Hanson, Jacques Beauchamp, Arthur Facette, Marlon McGuire, Dwight Olson, Lynn Grant, Brett Grant, Ben McLearn, Jason Legault, Terry Acker, John Glas, Les Bloye
- EMO – Reeve, Deputy Reeve, then rest of Council
- Returning Officer – Cathy Legault
- Nomination Officers – Peter Sailer, Jodie Harbor
- Division 1 Polling Place - Municipal Office Boardroom
- Division 2 Polling Place - Municipal Office Boardroom
- Division 3 Polling Place - Municipal Office Boardroom
- Division 4 Polling Place - Municipal Office Boardroom
- Division 5 Polling Place - Municipal Office Boardroom
- Office of Reeve Polling Place - Municipal Office Boardroom
- Pest Control Officer – Peter Illerbrun
- Weed Inspector – Rick Hobbs
- ADD Board Representative – Tyler Jensen
- Chinook Regional Library – Catherine Macauley
- Val Marie Local Library Board – Catherine Macauley
- Val Marie Recreation Board – Greg Kornfeld
- Stray Animals Act Administration – Administrator
 - Pound/Poundkeeper – Shaunavon Livestock Sales Ltd, Shaunavon, SK; Heartland Livestock Services, Swift Current, SK; Mankota Stockmen’s Weigh Co., Mankota, SK
- Road Committee (as established by Bylaw 6/81 & as permitted by section 16 of *The Municipalities Act Regulations* - for the purpose of issuing orders regarding the use of roads) – Administrator and Public Works Foreman. Applicable Division Councillor or Reeve can substitute for the Administrator or Public Works Foreman if either of those employees are unable to sign the order. (res 85/18)
- Designated Officer under Nuisance Abatement Bylaw – Tim Christianson
- Frenchman River/Wood River Weed Management Area Representative – Tim Christianson
- Southwest Transportation Planning Committee Rep. – VACANT
- Village/RM Joint Administration Matters – Larry Grant/Shadrick Peno
- Designated Officer Bylaw 5-16, A Bylaw to Regulate Activities and Things in or on Municipal Roads – Public Works Foreman
- SARM Plant Health Officers as Pest Control Officers for Clubroot - Katey Makohoniuk, Lynn Roszell, Joanne Kwasnicki, Chelsea Neuberger, Betty Johnson, Colleen Fenning
- Southwest Municipal Government Committee – all Council authorized to attend (res. 32/18)
- Lease Land Sales Approvals – Larry Grant and Shadrick Peno
- Auditors: Dudley & Company LLP, Regina, Saskatchewan

CARRIED UNANIMOUSLY

9.24 Extend Meeting Time

Res. No. 2022-320

Moved by: Div. 2 Councillor Christianson

That this meeting duration be extended past the maximum 5 hours after the call to order outlined in section 24.1 of The Council Procedures Bylaw until all agenda items have been addressed.

CARRIED UNANIMOUSLY

9.25 2023 Interim Budget

Res. No. 2022-321

Moved by: Div. 4 Councillor Peno

That the 2023 interim budget be tabled so that administration can complete the discussed changes.

CARRIED UNANIMOUSLY

9.26 Administrator Salary for 2023

Res. No. 2022-322

Moved by: Div. 4 Councillor Peno

Administrator salary for 2023 be set at \$91,261.82, adjusted for various insurances and benefits.

CARRIED UNANIMOUSLY

9.27 Municipal Revenue Sharing Eligibility Declaration

Res. No. 2022-323

Moved by: Div. 3 Councillor Gunter

The Council of the R.M. of Val Marie No. 17 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED UNANIMOUSLY

9.28 Asset Management Progress Reporting

Res. No. 2022-324

Moved by: Div. 2 Councillor Christianson

That the asset management progress report given by the administrator be received, that it be noted the R.M. will be required by the Canada Community Building Fund to meet certain milestones on implementation of asset management in the next fiscal year.

CARRIED UNANIMOUSLY

9.29 SaskPower - Power Line Construction in Road Allowance

Res. No. 2022-325

Moved by: Div. 5 Councillor Kornfeld

Whereas SaskPower (SaskPower File Number: 20368836) has installed power infrastructure on an unregistered road right of way in the municipality and SaskPower is requesting approval after the installation has been completed;

That the following conditional approval be granted:

1. SaskPower has to move the line at their expense if any future road construction occurs; and
2. SaskPower absolves the R.M. of any future liability of any incidents where the power line may be contacted.

CARRIED UNANIMOUSLY

10 Communications

Res. No. 2022-326

Moved by: Div. 4 Councillor Peno

That the communications listed on the agenda be acknowledged as required and filed as deemed appropriate.

CARRIED UNANIMOUSLY

11 Reeve & Councillors Forum

12 Adjournment

Res. No. 2022-327

Moved by: Reeve Grant

That this meeting do now adjourn, time 7:35 p.m.

CARRIED UNANIMOUSLY
