

Village of Val Marie
Regular Meeting of Council
Held in the Municipal Office Boardroom, 112 Railway Ave E, Val Marie, Saskatchewan
Wednesday, January 18, 2023

Present: Mayor Roland Facette
Councillors Ron Denniel
Councillor Adam Ducan
Councillor Mette Ducan
Councillor John Reynolds

Administrator: Cathy Legault, Administrator

Mayor Facette called the meeting to order, time 1:12 p.m.

2023-01	MINUTES	M.DUCAN: That the minutes of the December 16, 2022 regular meeting be approved as read. DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.
2023-02	ADMIN REPORT	A.DUCAN: That the Administrator's report be accepted as read. DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.
2023-03	PAYMENTS	DENNIEL: That the following payments be approved: <ul style="list-style-type: none">• Inn. CU - Cheques 4038-4054 totaling \$17,782.38• Inn. CU – CAFT Payment # 2022-0049 to 2023-0002 totaling \$1,265.92• Inn. CU - Online Banking Payment #2022-0102 to 2023-0001 totaling \$3,071.00• Inn. CU - Automatic Withdrawal Payment # 2022-0020 to 2023-0001 totaling \$5,059.35<ul style="list-style-type: none">○ Total Payments - \$27,178.65 DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.
2023-04	FIN STMTS	REYNOLDS: That the December 31, 2022 Statement of Financial Position, Balance Sheet, Sewer Utility Summary, Campground Summary, and Innovation Bank Reconciliations, be accepted as presented, noting that not all expenses for 2022 have been received and all year-end adjustments may not be completed. DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.
2023-05	SPRAY PARK RESERVE	DENNIEL: That the use of the \$10,632.39 in the Spray Park Reserve in 2022 be approved and the reserve be discontinued. DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.

2023-06	SEWER RESERVE ENTRIES	<p>DENNIEL: That a Sewer Utility Capital Improvement Reserve be established and \$4,200 be transferred into that reserve in December 31, 2022 with the intent to allocate those funds for manhole rehabilitation in the future; and that a Sewer Utility Maintenance Reserve be established and \$10,075 be transferred into the reserve as of December 31, 2022 with the intent to allocate those funds for power jetting half of the sewer mains every four years. A breakdown of the estimated costs is attached to these minutes.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-07	TAX ENF. 211 First Street N	<p>DENNIEL: That because no payment was received in November or December of 2022 and the overall payments in 2022 should have amounted to \$2400 (\$200 per month x 12 months) and the total payments received amounted to \$1800, Mr. Danial Holtby be notified that he has breached the agreement and therefore the Village considers the agreement null and void. Mr. Holtby be notified that the Village Council is willing to enter into an agreement for the payment of tax arrears provided the amount paid is \$500 per month beginning in February 2023. If Mr. Holtby refuses the terms of this agreement, then the Village Administrator is instructed to begin tax enforcement proceedings by resubmitting Form 5 to the Provincial Mediation Board.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-08	TAX ENF. 205 First Ave E.	<p>M. DUCAN: That the Administrator proceed to acquire title to Lot 3 Blk 7 Plan DL876 by issuing Form C per <i>The Tax Enforcement Act</i>.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-09	AMORT. PERIOD	<p>DENNIEL: That the amortization period of the Spray Park, allocated under Recreation & Culture – Machinery and Equipment, be set at 25 years; and that the Water Line/Sewer/Electrical Upgrades at the campground, allocated under Recreation & Culture – Linear Assets, be set at 25 years.</p> <p>A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously</p>
2023-10	COMMITTEE REPORTS	<p>A. DUCAN: That the committee reports and minutes be accepted as presented.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-11	BOR 2023 APPOINTMENTS	<p>DENNIEL: That resolution 214/22 and 215/22 passed on December 19, 2022 be rescinded; and</p> <p>That the Village of Val Marie appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term January 1, 2023 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.</p>

		<p>That the chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.</p> <p>That the Village of Val Marie appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokarykis unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-12	SIGNING AUTHORITY INN. CU ACCTS	<p>DENNIEL: That Peter Sailer be appointed as the Relief Assistant Administrator while Mylee Gunter is on maternity/parental leave; and that Peter Sailer be authorized signing authority as a substitute for Mylee Gunter for the term of the leave.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-13	REC BOARD APPOINT- MENTS	<p>REYNOLDS: That Clinton Glas be removed from the Val Marie Recreation Board and the vacant seat be noted.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-14	BYLAW 2023-01	<p>REYNOLDS: That Bylaw 2023-01, A Bylaw to Establish a Spray Park Fundraising Committee, be introduced and read for the first time.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-15	BYLAW 2023-01	<p>DENNIEL: That Bylaw 2023-01, A Bylaw to Establish a Spray Park Fundraising Committee, be read for the second time.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-16	BYLAW 2023-01	<p>A.DUCAN: That Bylaw 2023-01, A Bylaw to Establish a Spray Park Fundraising Committee, be given three readings at one meeting.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>

2023-17	BYLAW 2023-01	<p>M.DUCAN: That Bylaw 2023-01, A Bylaw to Establish a Spray Park Fundraising Committee, be read for the third time and adopted.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-18	UMAAS CERTIFICATI ON REQUIRE- MENT	<p>REYNOLDS: That the certification requirements of the Urban Municipal Administrator Association be noted, and that the Village offer to cost share the cost of the Administrator attending the R.M.A.A. convention with the R.M. of Val Marie.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-19	BOND	<p>M.DUCAN: That it be noted the Administrator presented the Fidelity Bond coverage. This coverage is held within the SGI Policy for property insurance and commercial general liability and includes the following coverages:</p> <ul style="list-style-type: none"> • Insuring Agreement I – Employee Dishonesty, Fidelity Bond Form A - \$500,000 • Insuring Agreement II – Loss Inside Premis - \$25,000 • Insuring Agreement II – Loss Outside Premis - \$25,000 • Insuring Agreement IV – Money Orders and Counterfeit Paper Currency Coverage \$ 25,000 • Insuring Agreement V – Depositors Forgery Coverage • Insuring Agreement VI – Credit Card Forgery \$1,000 • Insuring Agreement VII – Computer Fraud and Funds Transfer Fraud \$25,000 <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-20	FEB/MARCH MEETING DATES	<p>DENNIEL: That the February meeting be changed to February 23, 2023 @ 1:00 p.m. and the March meeting be changed to March 23, 2023 @ 1:00 p.m. due to conflicts with the Administrators schedule.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-21	TOURISM COMMITTEE	<p>A.DUCAN: That the Administrator draft a Bylaw to establish a “Tourism Development Committee” and that the R.M. of Val Marie be asked if they would like a seat on the committee. The purpose of the committee being to create a tourism development plan and increase visitation length/spending in the Val Marie Community.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>
2023-22	COMMUN- ICIATIONS	<p>M.DUCAN: That the communications listed on the agenda be acknowledged as required and filed as deemed appropriate.</p> <p>DENNIEL: For A. DUCAN: For M. DUCAN: For FACETTE: For REYNOLDS: For Carried Unanimously.</p>

2023-23

ADJOURN FACETTE: That this meeting does now adjourn, time 4:37 p.m.
DENNIEL: For
A. DUCAN: For
M. DUCAN: For
FACETTE: For
REYNOLDS: For
Carried Unanimously.