



## Rural Municipality of Val Marie No. 17

112 Railway Ave E, Val Marie, Saskatchewan

### Meeting Minutes

Regular Meeting February 14, 2023 - 01:00 PM

#### PRESENT:

Reeve: Larry Grant  
Division 2 Councillor: Timothy Christianson  
Division 3 Councillor: Steven Gunter  
Division 4 Councillor and Deputy Reeve: Shadrick Peno  
Division 5 Councillor: Greg Kornfeld

#### ABSENT:

Division 1 Councillor: Tyler Jensen

**STAFF ATTENDANCE:** Cathy Legault, Administrator

Ben McLearn, Public Works Foreman

#### 1 Call to order

A quorum being present, Reeve Grant called the meeting to order, time 1:01 p.m.

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#### 2 Approval/Adoption of the Agenda

**Res. No.** 2023-0039

**Moved by:** Div. 3 Councillor Gunter

That the agenda for this February 14, 2023 meeting be approved with the following changes:

1. addition of an in-camera session in the "Reports of Administration & Committees" section;
2. addition of rescheduling the April 2023 regular Council meeting;
3. removal of 6.3.2

**CARRIED UNANIMOUSLY**

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#### 3 Adoption of Minutes

##### 3.1 January 10, 2023 Regular Meeting Minutes

**Res. No.** 2023-0040

**Moved by:** Div. 4 Councillor Peno

That the minutes of the January 10, 2023 Regular Meeting be approved with amendments to resolution #2023-5 to show that the Council rose from the in-camera session.

**CARRIED UNANIMOUSLY**

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##### 3.2 January 17, 2023 Special Meeting Minutes

**Res. No.** 2023-0041

**Moved by:** Div. 2 Councillor Christianson

That the minutes of the January 17, 2023 Special Meeting be approved as read.

**CARRIED UNANIMOUSLY**

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##### 3.3 February 6, 2023 Special Meeting

**Res. No.** 2023-0042

**Moved by:** Div. 3 Councillor Gunter

That the minutes of the February 6, 2023 Special Meeting be approved as read.

**CARRIED UNANIMOUSLY**

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#### 4 Public Hearings

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**5 Delegations**

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**5.1 2:00 p.m. Tyrell Olson - Bridge Replacement**

Tyrell Olson and Richard Perrault were received by Council at 2:05 p.m. Delegates expressed concern with the timing of the bridge replacement and no alternative route being designated. Delegates requested that the proposed start date of July 1 be moved ahead least 3 weeks to give time for them to get haying finished before the bridge is closed. The delegates excused themselves at 2:23 p.m.

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*Councillor Gunter left the meeting (time 1:30 p.m.) and attended as a delegate.*

**5.2 1:30 p.m. - Steven Gunter, West Flat Irrigation Corporation - Transfer Strategy**

Steven Gunter, Chairperson of West Flat Irrigation Corporation (WFIC) was received by Council, time 1:30 pm. Mr. Gunter explained that the last meeting the WFIC had with Agriculture & Agri-food Canada representatives they received an engineering report outlining the different options and costs for replacing the main pump facility and pump site 1 at the West Val Marie project. The West Flat Irrigation Corp. is in favor of accepting a payment from AAFC as part of the transfer and completing the upgrades at the sites themselves. This would have to be facilitated through the transfer agreement with R.M. 17. Mr. Gunter excused himself, time 1:45 p.m.

**5.2.1 Terms of Resolution 2022-213**

**Res. No.** 2023-0043

**Moved by:** Div. 4 Councillor Peno

That the R.M. communicate to the West Flat Irrigation Corporation and Agriculture & Agri-food Canada that they are willing to reconsider the terms of resolution no. 2022-213 with further information on specifics.

**CARRIED UNANIMOUSLY**

*Councillor Gunter rejoined the meeting, time 1:46 p.m.*

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**6 Reports of Administration & Committees**

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**6.1 Administrative Update**

**Res. No.** 2023-0044

**Moved by:** Div. 5 Councillor Kornfeld

That the Administrator's Report be accepted as presented.

**CARRIED UNANIMOUSLY**

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**6.2 List of Accounts for Approval**

**Res. No.** 2023-0045

**Moved by:** Div. 3 Councillor Gunter

That the List of Accounts for Approval detailing the following payments be approved:

- Inn. CU Cheques 4010-4032 totalling \$89,521.13
- Inn CU CAFT Payment # 2023-0001 - 2023-00016 totalling \$18,315.09
- Inn CU Online Banking Payment # 2023-0002 - 2023-0003 totalling \$14,831.52
- Inn CU Automatic Withdrawal Payment #2023-0003 totalling \$5,233.52
- Collabria Credit Card Payment #2023-0002 - 2023-0011 totalling \$5,442.00
- Total Payments \$133,342.97

**CARRIED UNANIMOUSLY**

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**6.3 Monthly Statement of Financial Position and Balance Sheet**

**Res. No.** 2023-0046

**Moved by:** Div. 2 Councillor Christianson

That the January 31, 2023 Statement of Financial Position, Balance Sheet, and Bank Reconciliations be accepted as presented.

**CARRIED UNANIMOUSLY**

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**6.3.1 December 31, 2022 Monthly Financial Statement - Final**

**Res. No.** 2023-0047

**Moved by:** Div. 3 Councillor Gunter

That the Final Statement of Financial Position and Balance Sheet at December 31, 2022 be accepted as presented.

**CARRIED UNANIMOUSLY**

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**6.4 2022 Audit**

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**6.4.1 Management Representation and Responsibility Letters**

**Res. No.** 2023-0048

**Moved by:** Reeve Grant

That the management representation and responsibility letter presented by Dudley & Company LLP be signed by the Reeve, Council, and Administrator.

**CARRIED UNANIMOUSLY**

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**6.4.2 Draft 2022 Audited Financial Statements**

**Res. No.** 2023-0049

**Moved by:** Div. 2 Councillor Christianson

That the Draft Audited Financial Statements for 2022 be approved as presented.

**CARRIED UNANIMOUSLY**

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**6.5 Committee Reports**

**Res. No.** 2023-0050

**Moved by:** Div. 4 Councillor Peno

That the committee reports and minutes be accepted and filed.

**CARRIED UNANIMOUSLY**

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**6.6 In Camera Session**

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**6.6.1 Move to In Camera Session**

**Res. No.** 2023-0051

**Moved by:** Div. 4 Councillor Peno

That we now move to an in-camera session in order to discuss employee matters, time 3:10 p.m.

**CARRIED UNANIMOUSLY**

*All staff left the meeting room, time 3:10 p.m.*

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*All staff rejoined the meeting, time 3:21 p.m.*

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**6.6.2 Rise from In Camera Session**

**Res. No.** 2023-0052

**Moved by:** Div. 3 Councillor Gunter

That we rise from in camera session, 3:22 p.m.

**CARRIED UNANIMOUSLY**

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**7 Unfinished Business**

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**7.1 Pest Control Officer Appointments - 2023**

**Res. No.** 2023-0053

**Moved by:** Div. 4 Councillor Peno

That the section of resolution 2022-319 appointing the SARM Plant Health Officers as Pest Control Officers for Clubroot be amended to read as follows:

SARM Plant Health Officers as Pest Control Officers for Clubroot - Katey Makohoniuk, Tayo Adegeye, Joanne Kwasnicki, Chelsea Neuberger, Betty Johnson, Colleen Fenning

**CARRIED UNANIMOUSLY**

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**7.2 Texas Gate Agreement - Terry and Tyler Jensen**

**Res. No.** 2023-0054

**Moved by:** Div. 3 Councillor Gunter

That the texas gate agreement with Terry and Tyler Jensen be approved and signed.

**CARRIED UNANIMOUSLY**

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**7.3 Texas Gate Agreement - Dixon Grazing Inc.**

**Res. No.** 2023-0055

**Moved by:** Div. 2 Councillor Christianson

That the texas gate agreement with Dixon Grazing Inc. be approved and signed.

**CARRIED UNANIMOUSLY**

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**7.4 Texas Gate Agreement - James Harbor**

**Res. No.** 2023-0056

**Moved by:** Div. 5 Councillor Kornfeld

That the texas gate agreement with James Harbor be approved and signed.

**CARRIED UNANIMOUSLY**

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**7.5 Texas Gate Agreement - Yvonne White-Smith and Stacey Smith**

**Res. No.** 2023-0057

**Moved by:** Div. 2 Councillor Christianson

That the texas gate agreement with Yvonne White-Smith and Stacey Smith be approved and signed.

**CARRIED UNANIMOUSLY**

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**7.6 Texas Gate Agreement - Maurice Cote**

**Res. No.** 2023-0058

**Moved by:** Reeve Grant

That the texas gate agreement with Maurice Cote be approved and signed.

**CARRIED UNANIMOUSLY**

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**7.7 Road Parcel Transfers to Canada (Bylaw 9-21)**

**Res. No.** 2023-0059

**Moved by:** Div. 4 Councillor Peno

That the update from Grasslands National Park regarding Bylaw 9-21 and the agreement within that Bylaw be noted. The update being: Grasslands National Park has completed all transfers except 14 parcels which are still pending at ISC; and engineering plans to replace both the Dixon Bridge (NE 03-02-11-W3) and the Walker Bridge (NW 24-01-11-W3) are 50% complete.

**CARRIED UNANIMOUSLY**

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**7.8 Timeline Extension - Olson and Jensen Bridge Projects**

**Res. No.** 2023-0060

**Moved by:** Div. 3 Councillor Gunter

That the extension approval from the Rural Integrated Roads for Growth program for the Olson (N NE 09-03-13-W3) and Jensen (NE 29-04-17-W3) bridge replacements be noted; Administration continues to wait for a reply from the Ministry of Government relations.

**CARRIED UNANIMOUSLY**

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**7.9 AAFC - Request for Resolution to Enter into an Agreement for Sale and Purchase of Land for Roadway**

**Res. No.** 2023-0061

**Moved by:** Div. 2 Councillor Christianson

That the R.M. approve entering into an agreement with Agriculture and Agri-food Canada for the sale and purchase of land for roadways to accept the administration and control of all road plans currently owned by the federal government (His Majesty the King in right of Canada) in the West Val Marie and Lower Frenchman irrigation projects.

**CARRIED UNANIMOUSLY**

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**7.10 Prequalification Contract with Stacey McCrea- Aggregate Loading, Hauling, Spreading Services**

**Res. No.** 2023-0062

**Moved by:** Div. 5 Councillor Kornfeld

That the prequalification agreement with Stacey McCrea be approved and signed.

**CARRIED UNANIMOUSLY**

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**7.11 Response Letter to Genevieve Jones, Letter received at November 21, 2022 Council Meeting**

**Res. No.** 2023-0063

**Moved by:** Div. 4 Councillor Peno

That the letter presented by the Administrator be approved for release in response to Genevieve Jones' letter of October 4, 2022.

**CARRIED UNANIMOUSLY**

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**8 New Business**

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**8.1 Community Church - 2023 Requests**

**Res. No.** 2023-0064

**Moved by:** Div. 2 Councillor Christianson

That anyone who inquires about renting the church be notified the R.M. and the Village of Val Marie may consider posting the building for sale in the near future and that bookings may not be able to be honored.

**CARRIED UNANIMOUSLY**

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**8.2 iHunter - 2022 Annual Report and Pricing for 2023**

**Res. No.** 2023-0065

**Moved by:** Div. 4 Councillor Peno

That ihunter be notified the R.M. would like to increase the map price on their app to \$19.99 per map.

**CARRIED UNANIMOUSLY**

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**8.3 Zoning Bylaw - Amendment Approved**

**Res. No.** 2023-0066

**Moved by:** Div. 2 Councillor Christianson

That the approval of Bylaw 2022-07 by Community Planning on January 4, 2023 be noted; and that the administrator draft the necessary amendments and notices to adjust the wording regarding agricultural holdings and residences as discussed.

**CARRIED UNANIMOUSLY**

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**8.4 Village of Val Marie - Administration Agreement Change Request**

**Res. No.** 2023-0067

**Moved by:** Div. 4 Councillor Peno

That the R.M. approve sharing costs of the Administrator attending the RMAA convention with the Village of Val Marie in order to satisfy the professional development requirements for U.M.A.A.S.; and the Administrator draft the necessary bylaw changes.

**CARRIED UNANIMOUSLY**

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**8.5 Village of Val Marie - Formation of Tourism Development Committee**

**Res. No.** 2023-0068

**Moved by:** Div. 3 Councillor Gunter

That the R.M. does accept a seat on the Village of Val Marie's proposed Tourism Development Committee which is in the beginning stages. If the committee does form, we will appoint a representative, then.

**CARRIED UNANIMOUSLY**

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**8.6 Erik & Jennifer Mything - Request for Approval to Install a Water Line**

**Res. No.** 2023-0069

**Moved by:** Div. 4 Councillor Peno

That Erik and Jennifer Mything be approved to run a water line through the road allowance from the SW corner of NW 16-03-15-W3 to the NE corner of the SW 17-03-15-W3 under the following conditions:

1. That the gravel road is not open cut, it must be bored.
2. That the R.M. of Val Marie assumes no responsibility for any damage to the line which could occur during any future construction.
3. The owner must assume the costs of moving or lowering the line should it be required in the future (to accommodate any road construction or any other installations the R.M. deems necessary).
4. The owner maintains signage indicating the existence of a buried water line at the edge of the road allowance.

**CARRIED UNANIMOUSLY**

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**8.7 SARM Annual Convention - Appointing Voting Delegates**

**Res. No.** 2023-0070

**Moved by:** Div. 5 Councillor Kornfeld

Larry Grant be appointed as the R.M.'s SMHI Annual meeting representative, if any of the Councillors are able to attend the SARM Annual Convention in March 2023, the two voting delegates can be decided among the attendees.

**CARRIED UNANIMOUSLY**

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**8.8 Building Bylaw Requirements**

**Res. No.** 2023-0071

**Moved by:** Div. 3 Councillor Gunter

That the proposal for Building Inspector Services from Robert Hubbard noted and the Administrator bring more information on other officials, and how the building official designation is obtained to the next meeting.

**CARRIED UNANIMOUSLY**

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**8.9 Records Inventory Listing for Disposal**

**Res. No.** 2023-0072

**Moved by:** Div. 3 Councillor Gunter

That the attached Records Inventory for Disposal Listing be approved for shredding.

**CARRIED UNANIMOUSLY**

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**8.10 Bylaw 2023-01 - A Bylaw to Amend the Council Procedures Bylaw**

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**8.10.1 Bylaw 2023-01 - First Reading**

**Res. No.** 2023-0073

Div. 4 Councillor Peno

Be it resolved that Bylaw 2023-01, A Bylaw to Amend the Council Procedures Bylaw, be introduced and read for the first time.

**CARRIED UNANIMOUSLY**

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**8.10.2 Bylaw 2023-01 - Second Reading**

**Res. No.** 2023-0074

**Moved by:** Div. 2 Councillor Christianson

Be it resolved that Bylaw 2023-01, A Bylaw to Amend the Council Procedures Bylaw, be now read for the second time.

**CARRIED UNANIMOUSLY**

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**8.10.3 Bylaw 2023-01 - Three Readings at One Meeting**

**Res. No.** 2023-0075

**Moved by:** Div. 5 Councillor Kornfeld

Be it resolved that Bylaw 2023-01, A Bylaw to Amend the Council Procedures Bylaw, be given three readings at this one meeting.

**CARRIED UNANIMOUSLY**

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**8.10.4 Bylaw 2023-01 - Third Read & Adopt**

**Res. No.** 2023-0076

**Moved by:** Div. 3 Councillor Gunter

Be it resolved that Bylaw 2023-01, A Bylaw to Amend the Council Procedures Bylaw, be read for the third time and adopted.

**CARRIED UNANIMOUSLY**

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**8.11 April 2023 Regular Meeting Date Change**

**Res. No.** 2023-0077

**Moved by:** Div. 2 Councillor Christianson

That the Regular meeting in April be moved to Friday, April 14, 2023 @ 1:00 p.m.

**CARRIED UNANIMOUSLY**

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**9 Communications**

**Res. No.** 2023-0078

**Moved by:** Div. 4 Councillor Peno

That the communications listed on the agenda be acknowledged as required and filed as deemed appropriate.

**CARRIED UNANIMOUSLY**

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**10**      **Reeve & Councillors Forum**

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**11**      **Adjournment**

**Res. No.** 2023-0079

**Moved by:** Div. 4 Councillor Peno

That this meeting does now adjourn, time.5:00 p.m.

**CARRIED UNANIMOUSLY**

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