

Rural Municipality of Val Marie No. 17

Box 59, Val Marie, Saskatchewan, S0N 2T0
Ph: (306)298-2009 Fax: (306) 298-2224, email: rm17@sasktel.net

EMPLOYMENT OPPORTUNITY

SEASONAL NON-PERMANENT UTILITY OPERATOR POSITION

The Rural Municipality of Val Marie No. 17 invites applications for the position of Seasonal (Non-Permanent) Utility Operator.

Duties of the Utility Operator typically include: operation of equipment (tractor, front end loader, mowers, mulchers, graders, rock picker, backhoe), sign and culvert maintenance, general road repair, building & equipment maintenance.

Preference will be given to applicants who can demonstrate previous experience with: road maintenance, operating equipment (commercial or agricultural), or have mechanical aptitudes. Contact the municipal office for a detailed job description.

Applications will be accepted until January 31, 2024 at 3:00 p.m. This position is a non-permanent, seasonal position - paid hourly. This is an ideal position for a student or someone who is looking for an entry level position.

Please apply with a resume, cover letter and references to:

RM#17 Utility Operator Position
Attention: Cathy Legault
Box 59, VAL MARIE, SK, S0N 2T0
Email: rm17@sasktel.net, fax: 306.298.2224

For further information contact:

Cathy Legault, Administrator ph: (306) 298-2009, email: rm17@sasktel.net;
or Ben McLearn, Public Works Foreman (306) 774-3446 email:
bossbenrm17@gmail.com

R.M. of Val Marie No. 17

Job Title:	Utility Operator		
Department/Group:	Public Works Crew	Tenure:	Seasonal (approx. Mar-Nov.)
Location:	Val Marie, Saskatchewan	Hours of Work:	Weekdays & Weekends
Level/Salary Range:	\$18.00- \$23.00 per hour		
Reports to:	Public Works Foreman		
Job Description			
<p>ROLE AND RESPONSIBILITIES</p> <p>Utility Operators are responsible for the operation of equipment used in road maintenance (tractors, mowers, rock pickers, truck mounted sprayers, and motor grader) in order to maintain road infrastructure within the R.M. of Val Marie. Other maintenance of public works infrastructure may be required.</p> <ul style="list-style-type: none"> • To perform duties related to maintenance of roads including, but not limited to: mowing, rock picking, spraying, mulching, and sign maintenance. • Duties will be assigned by the Public Works Foreman. • May be requested to assist in blading roads from time-to-time. • All maintenance of equipment owned and used by the municipality, including keeping equipment clean inside and out. • Keeping shop and yard neat. • Periodic checks and maintenance of other public works infrastructure (community wells, fire protection equipment, and municipal office). • Safety circle checks daily. • Keep detailed time sheets, log books daily records of what work was done on roads (mapping all activities). • Checking for integrity of road structures (culverts and bridges) and reporting any damages found. • Keeping track of gravel needs as required. • Shop days maximum of eight hours worked. • Rain days are not days off unless the public works foreman notifies you otherwise. • All days off that are requested must be cleared with the road foreman. • A \$12.50 per pay period phone allowance will be paid providing our personal phone is made available for work calls/texts. Carrying of cell phones at work is required for safety and efficiency purposes. • Must be flexible with working evenings, weekends, and extended work days due to the seasonal nature of road maintenance. • Need to exhibit a professional care and concern for the state of the roads and their safe use of them. • Respond to fire scene's with municipal equipment when required. <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <ul style="list-style-type: none"> • Power Mobile Equipment Certification (Grader, Tractor, FEL, Mower) • Standard First Aid & CPR C (OH&S compliant) • Transportation of Dangerous Goods • WHIMIS 2015 • Valid Class 5 Drivers License • Industrial Pesticide Operators Certification (or willingness to obtain, if requested) • May be required to participate in fire-fighting trainings. 			

PREFERRED SKILLS

- Basic knowledge of safe and efficient equipment operation related to roles and responsibilities.
- Basic knowledge of municipal road systems.
- Must be able to work with minimum supervision and be dependable.
- Knowledge of road structures and ability to spot deterioration of them (culverts and bridges).
- Professional demeanor is essential, as municipal employees are in contact with a variety of stakeholders.

ADDITIONAL NOTES

Due to road maintenance being seasonal in nature, this position requires the individual to work weekends and extended work days.

Reviewed By:	RM of Val Marie Council	Date:	December 5, 2016
Approved By:			