



Rural Municipality of Val Marie No. 17

112 Railway Ave E, Val Marie, Saskatchewan

Meeting Minutes

Regular Meeting December 18, 2023 - 01:00 PM

PRESENT:

Reeve: Larry Grant
Division 1 Councillor: Tyler Jensen
Division 2 Councillor: Timothy Christianson
Division 3 Councillor: Steven Gunter
Division 4 Councillor and Deputy Reeve: Shadrick Peno
Division 5 Councillor: Greg Kornfeld

STAFF ATTENDANCE: Cathy Legault, Administrator
Ben McLearn, Public Works Foreman

1 Call to order

A quorum being present, Reeve Grant called the meeting to order at 1:05 p.m.

2 Approval of the Agenda

Res. No. 2023-0933

Moved by: Div. 1 Councillor Jensen

That the agenda for this December 18, 2023 meeting be approved as presented.

CARRIED UNANIMOUSLY

3 Adoption of Minutes

3.1 November 22, 2023 Regular Meeting Minutes

Res. No. 2023-0934

Moved by: Div. 4 Councillor Peno

That the minutes of the November 22, 2023 Regular Meeting be approved as read.

CARRIED UNANIMOUSLY

3.1.1 November 28, 2023 Special Meeting

Res. No. 2023-0935

Moved by: Div. 2 Councillor Christianson

That the minutes of the November 28, 2023 special meeting be approved as read.

CARRIED UNANIMOUSLY

4 Public Hearings

5 Delegations

5.1 2:00 p.m. - Robert Stork, Weed Inspector Services

Mr. Stork did not attend due to illness.

6 Reports of Administration & Committees

6.1 Administrative Update

Res. No. 2023-0936

Moved by: Div. 5 Councillor Kornfeld

That the Administrator's Report be accepted as presented.

CARRIED UNANIMOUSLY

6.2 List of Accounts for Approval

Res. No. 2023-0937

Moved by: Div. 3 Councillor Gunter

That the "List of Accounts for Approval" detailing the following payments be approved:

Inn. CU - Cheques 4197 - 4122 totalling \$540,323.06

Inn. CU - CAFT Payment No. 2023-0164 - 2023-0174 totalling - \$14,159.22

Inn. CU - Online Banking Payment No. 2023-0110 - 2023-0119 totalling - \$10,410.30

Inn. CU - Automatic Withdrawal Payment No. 2023-0013 - 2023-0014 totalling - \$18,592.29

Collabria Credit Cards Payment No. 2023-0089 - 2023-0095 totalling - \$890.28

Total Payments - \$584,375.15

CARRIED UNANIMOUSLY

6.3 Monthly Statement of Financial Position and Balance Sheet

Res. No. 2023-0938

Moved by: Div. 1 Councillor Jensen

That the Statement of Financial Position, Balance Sheet, and Bank Reconciliations as of November 30, 2023 be accepted as presented.

CARRIED UNANIMOUSLY

6.4 Aggregate Volumetric Survey December 15, 2023

Res. No. 2023-0939

Moved by: Div. 2 Councillor Christianson

That the results of the aggregate volumetric survey as of December 15, 2023 be noted as received.

CARRIED UNANIMOUSLY

6.5 Committee Reports

Res. No. 2023-0940

Moved by: Div. 3 Councillor Gunter

That it be noted no committee reports or minutes were received.

CARRIED UNANIMOUSLY

See item 8.1, resolution order.

7 In Camera Session

7.1 Move to In Camera Session

Res. No. 2023-0944

Moved by: Div. 4 Councillor Peno

That we move to an in-camera session in order to discuss employee matters, time 3:12 p.m.

CARRIED UNANIMOUSLY

All staff left the meeting room at 3:30 p.m.

All staff rejoined the meeting room at 4:25 p.m.

7.2 Rise from In Camera Session

Res. No. 2023-0945

That we now rise from in camera session, time 4:30 p.m.

See item 8.5, resolution order.

8 Unfinished Business

8.1 Orkney Hall & Lots Sale

Res. No. 2023-0941

Moved by: Div. 4 Councillor Peno

That it be noted one bid was received for the "Orkney Hall and Lots Tender" and the Administrator awarded the sale to Daniel and Rhonda James for their bid price of \$5,300.00. Legal land descriptions of property sold are:

- Blk R Plan BM2409 Ext 0
- Blk 4 Plan BM2409 Ext 0
- Lot 1 Blk 5 Plan BM2409 Ext 0
- Lot 2 Blk 5 Plan BM2409 Ext 0
- Lot 3 Blk 5 Plan BM2409 Ext 0
- Lot 4 Blk 5 Plan BM2409 Ext 0
- Lot 5 Blk 5 Plan BM2409 Ext 0
- Lot 6 Blk 5 Plan BM2409 Ext 0
- Lot A Blk 5 Plan BM2409 Ext 5
- Lot B Blk 5 Plan 101629032 Ext 6

CARRIED UNANIMOUSLY

8.2 Transfer to Dedicated Lands Account

Res. No. 2023-0942

Moved by: Div. 3 Councillor Gunter

That \$2,400 be transferred to the dedicated lands account in order to complete the sale of municipal reserve parcel Blk R Plan BM2409.

CARRIED UNANIMOUSLY

8.3 2024 Interim Budget

Res. No. 2023-0943

Moved by: Div. 2 Councillor Christianson

That the 2024 Interim Budget be approved as attached.

CARRIED UNANIMOUSLY

See item 7.1, resolution order.

8.4 2024 Administrator's Salary

8.4.1 In Camera Session

Res. No. 2023-0964

Moved by: Div. 2 Councillor Christianson

That we move to an in-camera session to discuss the Administrators Salary for 2024, time 7:25 p.m.

CARRIED UNANIMOUSLY

All staff left the meeting room at 7:25 p.m.

All staff rejoined the meeting room, time 7:40 p.m.

8.4.2 Rise from In Camera Session

Res. No. 2023-0965

Moved by: Div. 4 Councillor Peno

That we now rise from in-camera session, time 7:40 p.m.

CARRIED UNANIMOUSLY

8.4.3 Administrator's 2024 Salary Amount

Res. No. 2023-966

Moved by: Div. 4 Councillor Peno

That the Administrator's Salary for 2024 be set at \$95,367.82 per annum; adjusted for various insurances and benefits.

CARRIED UNANIMOUSLY

See item 12, resolution order.

8.5 MuniSoft Managed IT Services & Cyber Liability Insurance

Res. No. 2023-0946

Moved by: Div. 4 Councillor Peno

That the MuniSoft's "Dedicated IT Services - Premium Package" be subscribed to beginning in January 2024.

CARRIED UNANIMOUSLY

8.6 WSP - Tendering McGuire Bridge (SW 30-05-15-W3) Replacement

Res. No. 2023-0947

Moved by: Div. 2 Councillor Christianson

That WSP's proposed changes to the tender wording for the McGuire Bridge Replacement (SW 30-05-15-W3) be approved. That WSP be notified that that the R.M. is requiring a list of all persons who will be on the jobsite that are employed by WSP, and that they be notified that the R.M. will not permit Danny Lemay to be the construction administration supervisor for this project.

CARRIED UNANIMOUSLY

8.7 Olson (N NE 09-03-13-W3) & Jensen (NE 29-04-17-W3) Bridge Replacement Contract with Harbuilt Construction - Final Payment Amount

Res. No. 2023-0948

Moved by: Div. 2 Councillor Christianson

That the final holdback amount to Harbuilt Construction be paid, noting that the deduction for low strength concrete was removed (\$1200) from the deductions and paid along with the holdback payment.

CARRIED UNANIMOUSLY

Councillors Christianson and Gunter declared a conflict of interest in agenda item 8.8 matter and refrained from discussion and voting.

8.8 Agreements with West Flat Irrigation Corporation and Lower Frenchman River Water Users Corporation

Res. No. 2023-0949

Moved by: Div. 1 Councillor Jensen

That the funds to be paid under the "West Val Marie Irrigation Project Transfer Agreement" and the "Val Marie Irrigation Project Transfer Agreement" be paid once the titles have been transferred or December 31, 2023; which ever is first.

CARRIED UNANIMOUSLY

9 New Business

9.1 Reserve Adjustments for 2023 Fiscal Year

Res. No. 2023-0950

Moved by: Div. 4 Councillor Peno

That \$2,114,000 be withdrawn from the "Bridge Replacement Reserve" as budgeted for in the 2023 Annual Budget, noting that projects the reserve was set up for are completed.

CARRIED UNANIMOUSLY

9.2 SaskPower Overhead Rebuild 20394577

Res. No. 2023-0951

Moved by: Div. 5 Councillor Kornfeld

That the proposed rebuild plan in section 5-04-13-W3 not be approved due to ratepayer concerns of the new pole locations.

CARRIED UNANIMOUSLY

9.3 Andrew and Adam Laturnus - Request to Build Approach and Install Water & Electrical Lines across Municipal Road

Res. No. 2023-0952

Moved by: Div. 4 Councillor Peno

That the request to build an approach to plot #70 (Blk 70 Plan DW3838 Ext 0) in the SW 03-05-14-W3 and NW 34-04-14-W3 and install water and electrical lines across the road to the west of that parcel (LLD: St/L 2-Plan DW3838 Ext 2) be approved with the following conditions:

- That the landowner work with the R.M. to provide material to backslope and reshape the road in that area; and
- That the water and power lines installed across the road allowance be installed: 2 meters below ditch bottom; by boring (the gravel road cannot be open cut); and the owner maintains signage indicating the existence of a buried water/electrical line at the edge of the road allowance.
- That the owner must agree to assume the costs of moving or lowering the water or electrical lines should it be required in the future (to accommodate any road construction or any other installations the R.M. deems necessary).
- The owner agrees to relieve the R.M. of any responsibility for any damage to the lines that may occur for any reason.

CARRIED UNANIMOUSLY

9.4 2024 Engagement Letter & Audit Planning Documents

Res. No. 2023-0953

Moved by: Div. 2 Councillor Christianson

That the "Audit Engagement Letter" and Audit Planning Documents" from Dudley & Company LLP be noted as reviewed and received.

CARRIED UNANIMOUSLY

9.5 Saskatchewan Public Safety Agency - Fire Incident Data Reporting

Res. No. 2023-0954

Moved by: Div. 4 Councillor Peno

That the Saskatchewan Public Safety Agency be notified the R.M. of Val Marie would like to opt out of the fire incident reporting program. That this level of oversight is not necessary in our R.M., and the program won't contribute to the actual goal of fire response and reduction of damage to people and property.

CARRIED UNANIMOUSLY

9.6 Bylaw 2023-13, A Bylaw to Amend Bylaw 17-20 "A Bylaw to Restrict the Weight of Vehicles Using Certain Bridges"

9.6.1 Bylaw 2023-13 - First Reading

Res. No. 2023-0955

Moved by: Div. 2 Councillor Christianson

Be it resolved that Bylaw 2023-13, A Bylaw to Amend Bylaw 17-20 "A Bylaw to Restrict the Weight of Vehicles Using Certain Bridges", be introduced and read for the first time.

CARRIED UNANIMOUSLY

9.6.2 Bylaw 2023-13 - Second Read

Res. No. 2023-0956

Moved by: Div. 3 Councillor Gunter

Be it resolved that Bylaw 2023-13, A Bylaw to Amend Bylaw 17-20 "A Bylaw to Restrict the Weight of Vehicles Using Certain Bridges", be now read for the second time.

CARRIED UNANIMOUSLY

9.6.3 Bylaw 2023-13 - Three Readings at One Meeting

Res. No. 2023-0957

Moved by: Div. 4 Councillor Peno

Be it resolved that Bylaw 2023-13, A Bylaw to Amend Bylaw 17-20 "A Bylaw to Restrict the Weight of Vehicles Using Certain Bridges", be given three readings at this one meeting.

CARRIED UNANIMOUSLY

9.6.4 Bylaw 2023-13 - Third Read and Adopt

Res. No. 2023-0958

Moved by: Div. 5 Councillor Kornfeld

Be it resolved that Bylaw 2023-13, A Bylaw to Amend Bylaw 17-20 "A Bylaw to Restrict the Weight of Vehicles Using Certain Bridges", be read for the third time and adopted.

CARRIED UNANIMOUSLY

9.7 Bylaw 2023-14, A Bylaw to Establish a Schedule of Fees Charged by the Municipality

9.7.1 Bylaw 2023-14 - First Read

Res. No. 2023-0959

Moved by: Div. 4 Councillor Peno

Be it resolved that Bylaw 2023-14 "A Bylaw to Establish a Schedule of Fees Charged by the Municipality" be introduced and read for the first time.

CARRIED UNANIMOUSLY

9.7.2 Bylaw 2023-14 - Second Read

Res. No. 2023-0960

Moved by: Div. 3 Councillor Gunter

Be it resolved that Bylaw 2023-14 "A Bylaw to Establish a Schedule of Fees Charged by the Municipality", be now read for the second time.

CARRIED UNANIMOUSLY

9.7.3 Bylaw 2023-14 - Three Readings at One Meeting

Res. No. 2023-0961

Moved by: Div. 1 Councillor Jensen

Be it resolved that Bylaw 2023-14 "A Bylaw to Establish a Schedule of Fees Charged by the Municipality", be given three readings at this one meeting.

CARRIED UNANIMOUSLY

9.7.4 Bylaw 2023-14 - Third Read and Adopt

Res. No. 2023-0962

Moved by: Div. 2 Councillor Christianson

Be it resolved that Bylaw 2023-14 "A Bylaw to Establish a Schedule of Fees Charged by the Municipality", be read for the third time and adopted.

CARRIED UNANIMOUSLY

10 Communications

Res. No. 2023-0963

Moved by: Div. 1 Councillor Jensen

That the communications listed on the agenda be acknowledged as required and filed as deemed appropriate.

CARRIED UNANIMOUSLY

See item 8.4, resolution order.

11 Reeve & Councillors Forum

12 Adjournment

Res. No. 2023-0967

Moved by: Div. 2 Councillor Christianson

That this meeting adjourn, time 7:50 p.m.

CARRIED UNANIMOUSLY
