



## Rural Municipality of Val Marie No. 17

112 Railway Ave E, Val Marie, Saskatchewan

### Meeting Minutes

Regular Meeting August 13, 2024 - 07:00 PM

#### PRESENT:

Reeve: Larry Grant  
Division 1 Councillor: Tyler Jensen  
Division 2 Councillor: Timothy Christianson  
Division 3 Councillor: Steven Gunter  
Division 4 Councillor and Deputy Reeve: Shadrick Peno  
Division 5 Councillor: Greg Kornfeld

**STAFF ATTENDANCE:** Cathy Legault, Administrator  
Ben McLearn, Public Works Foreman

#### 1 Call to order

A quorum being present, Reeve Grant called the meeting to order at 7:00 p.m.  
Councillor Gunter was not present at the call to order.

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#### 2 Approval of the Agenda

**Res. No.** 2024-0195

**Moved by:** Div. 2 Councillor Christianson

That the agenda for this August 13, 2024 meeting be approved with the following additions under  
New Business:

- Casey Karson - request to fill a slough on the road allowance west of section 18-04-17-W3; and
- Implementing a fire ban under new business; and
- Concerns regarding camping near the Newton Lake and Huff dams.

**CARRIED UNANIMOUSLY**

Councillor Gunter joined the meeting, time 7:05 p.m.

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#### 3 Adoption of Minutes

##### 3.1 July 9, 2024 Regular Meeting Minutes

**Res. No.** 2024-0196

**Moved by:** Div. 4 Councillor Peno

That the minutes of the July 9, 2024 Regular Meeting be approved as read.

**CARRIED UNANIMOUSLY**

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#### 4 Public Hearings

#### 5 Delegations

##### 5.1 7:15 p.m. Grasslands National Park - Walker Bridge & Haul Road Agreement

Patricia Fornolo, Field Unit Superintendent, Saskatchewan South Field Unit, Parks Canada was received by Council at 7:15 p.m. Council reviewed the amounts and routes requested to haul aggregate for the Walker Bridge Replacement Project (NW 24-01-11-W3). Grasslands has been able to source fill material from within the park and so tonnage originally requested by the haulers has been reduced. Council and Ms. Fornolo negotiated terms of a haul road agreement. Ms. Fornolo excused herself at 7:50 p.m.

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**5.1.1 Haul Road Agreement Terms for Material Required for Walker Bridge Replacement (SW 24-01-11-W3)**

**Res. No.** 2024-0197

**Moved by:** Div. 2 Councillor Christianson

That Grasslands National Park and R.M. of Val Marie agree to the following terms for a haul road agreement (in addition to what is already outlined in the Government of Saskatchewan template agreement) to haul approx 1395 tonnes of material to be used in the Walker Bridge Replacement Project (SW 24-01-11-W3) during the month of October 2024:

- Loaded trucks will not travel faster than 40km/hr, and
- Empty trucks will not travel faster than 60 km/hr; and
- The R.M. has the right to stop haulers due to inclement weather or unfavorable road conditions including wet/soft roads and high wind speeds (80 km/hr or higher); and
- Haulers will haul at maximum secondary weights; and
- Grasslands National Park agrees to reimburse the R.M. for the cost to repair any road damage as a result of hauling. The haul routes include trails and roads without correct subsurface structure and will likely require repair in soft spots and sloughy areas.
- Pre and post inspections of the haul routes will be conducted by three (3) R.M. of Val Marie representatives and three (3) Grasslands National Park representatives (including consultants and contractors).

**CARRIED UNANIMOUSLY**

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**5.2 8:30 p.m. - Marlon McGuire - McGuire Bridge Project (SW 30-05-15-W3)**

Marlon McGuire was received by Council at 8:20 p.m. Danny Lemay, WSP Engineer joined the meeting at 8:30 p.m. Mr. McGuire requested to discuss the use of a low-level crossing on his property by the contractors hired to replace the McGuire Bridge (SW 30-05-15-W3). Council confirmed that Mr. McGuire may make any arrangements he deems necessary and fair for the use of his property by the contractor. Mr. Lemay confirmed that it is a contract requirement for the contractors to make written agreements with adjacent landowners regarding use of their property for any reason. Delegates excused themselves at 9:00 p.m.

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**6 Reports of Administration & Committees**

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**6.1 Administrative Update**

**Res. No.** 2024-0198

**Moved by:** Div. 2 Councillor Christianson

That the Administrator's Report be accepted as presented.

**CARRIED UNANIMOUSLY**

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**6.2 List of Accounts for Approval**

**Res. No.** 2024-0199

**Moved by:** Div. 3 Councillor Gunter

That the "List of Accounts for Approval" detailing the following payments be approved:

Inn. CU - Cheque No.'s 4362-4382 totalling - \$74,902.43

Inn. CU - CAFT Payment No.'s 2024-0077 to 2024-0096 totalling - \$56,543.02

Inn. CU - Online Banking Payment No.'s 2024-0062 to 2024-0072 totalling - \$45,622.68

Inn. CU - Automatic Withdrawal Payment No.'s 2024-0008 to 2024-0009 totalling - \$19,924.94

Collabria Credit Cards Payment No.'s 2024-0069 to 2024-0070 totalling - \$226.00

Total Payments - \$197,219.07

**CARRIED UNANIMOUSLY**

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**6.3 Monthly Statement of Financial Position and Balance Sheet**

**Res. No.** 2024-0200

**Moved by:** Div. 2 Councillor Christianson

That the Statement of Financial Position, Balance Sheet and Bank Reconciliations as of July 31, 2024 be accepted as presented.

**CARRIED UNANIMOUSLY**

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**6.4 Committee Reports**

**Res. No.** 2024-0201

**Moved by:** Div. 1 Councillor Jensen

That the committee reports and minutes be accepted and filed.

**CARRIED UNANIMOUSLY**

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**7 In Camera Session**

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**7.1 Move to In Camera Session**

**Res. No.** 2024-0202

**Moved by:** Div. 4 Councillor Peno

That we move to an in-camera session in order to discuss employee matters, time 9:45 pm.

**CARRIED UNANIMOUSLY**

Ben McLearn left the meeting room at 9:45 pm, Cathy Legault left the meeting room at 10:18 p.m.

All employees returned to the meeting room at 10:28 p.m.

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**7.2 Rise from In-Camera Session**

**Res. No.** 2024-0203

**Moved by:** Div. 5 Councillor Kornfeld

That we now rise from in camera session, time 10:28 p.m.

**CARRIED UNANIMOUSLY**

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**8 Unfinished Business**

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**8.1 Financial Services Proposals - Innovation Credit Union and Bank of Montreal**

**Res. No.** 2024-0204

**Moved by:** Div. 2 Councillor Christianson

That we continue with Innovation Credit Union for financial services for now, and revisit the possibility of moving accounts to Bank of Montreal in approximately one year.

**CARRIED UNANIMOUSLY**

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**8.2 Graveling Road in Section 36-02-10-W3 to West Side of Section 2-03-10-W3**

**Res. No.** 2024-0205

**Moved by:** Div. 4 Councillor Peno

That graveling the road beginning in section 36-02-10-W3 and continuing to the west side of section 2-03-10-W3 not be done until next year due to this road being a haul road for the Grasslands National Park Walker Bridge Replacement project being done this fall.

**CARRIED UNANIMOUSLY**

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The Administrator declared a conflict of interest in agenda item 8.3.

**8.3 Cost Share Gravelling Request - Robert Lamotte**

**Res. No.** 2024-0206

**Moved by:** Div. 1 Councillor Jensen

That the cost share gravelling previously approved by resolution 2024-0161 be approved for splitting with the following ratepayers: Robert Lamotte, Jason Legault (612805 Saskatchewan Ltd.), Doug Davidson (Davidson Land Co.) and Sand Lake Hutterian Brethren.

**CARRIED UNANIMOUSLY**

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**8.4 Road Legitimizations - Final Drafts of Plans**

**Res. No.** 2024-0207

**Moved by:** Div. 5 Councillor Kornfeld

That the road plan drafts prepared by Meridian Surveys regarding the road legitimization projects be approved for titling.

**CARRIED UNANIMOUSLY**

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**9 New Business**

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**9.1 Closing & Leasing of Road Undeveloped Allowances**

**Res. No.** 2024-0208

**Moved by:** Div. 4 Councillor Peno

That the Administrator begin the process of closing road allowances which are undeveloped and the adjacent landowners are open to leasing. The purpose of this administrative process is to provide landowners better control of access to adjacent lands as well as: weed/biohazard control, reduce fire risk, and to clarify which road allowances are open for public travel and which ones are not.

**CARRIED UNANIMOUSLY**

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**9.2 Job Description Update - Clerk**

**Res. No.** 2024-0209

**Moved by:** Div. 1 Councillor Jensen

That the attached job description for the Clerk position be approved for implementation to replace the current employee who is retiring.

**CARRIED UNANIMOUSLY**

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**9.3 Time Bank Agreements with "Inside" Employees**

**Res. No.** 2024-0210

**Moved by:** Div. 1 Councillor Jensen

That the Government of Saskatchewan's template for "Time Bank Agreements" be implemented for the office employees with an additional term being: 40hrs maximum being banked at the end of any pay period. That it be noted the Administrator is considered a management position therefore banking at an overtime rate is not permitted, hours may be banked at straight time.

**CARRIED UNANIMOUSLY**

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**9.4 Administrator - Annual Leave Changes**

**Res. No.** 2024-0211

**Moved by:** Div. 3 Councillor Gunter

That the Administrator be approved to take August 15th and 16th rather than August 19th and 20th, 2024 as annual leave.

**CARRIED UNANIMOUSLY**

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**9.5 November 2024 Regular Meeting**

**Res. No.** 2024-0212

**Moved by:** Div. 2 Councillor Christianson

That the scheduled regular November meeting be cancelled as the Administrator calls the first meeting after a general election.

**CARRIED UNANIMOUSLY**

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**9.6 Filling slough in Road Allowance (W of 18-04-17-W3) - Casey Karson**

**Res. No.** 2024-0213

**Moved by:** Div. 1 Councillor Jensen

That Casey Karson be permitted to add fill in the slough on the road allowance west of section 18-04-17-W3 at his own expense with the condition to him that we still consider it an undeveloped road allowance and we will not maintain or develop it.

**CARRIED UNANIMOUSLY**

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**9.7 Fire Ban**

**Res. No.** 2024-0214

**Moved by:** Div. 3 Councillor Gunter

That a Level 2 Fire Ban be implemented effective midnight tonight (August 13, 2024).

**CARRIED UNANIMOUSLY**

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**9.8 Camping near Huff and Newton Lake Dams**

**Res. No.** 2024-0215

**Moved by:** Div. 2 Councillor Christianson

That Ministry of Agriculture Lands Branch, Water Security Agency, the RCMP, Sask. Environment Conservation Officers, Val Marie Grazing, the West Flat Irrigation Corporation and Lower Frenchman Water Users Corporation be requested to attend a special meeting to discuss the issue of people camping near the dams.

**CARRIED UNANIMOUSLY**

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**10 Communications**

**Res. No.** 2024-0216

**Moved by:** Div. 5 Councillor Kornfeld

That the communications listed on the agenda be acknowledged as required and filed as deemed appropriate.

**CARRIED UNANIMOUSLY**

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**11 Reeve & Councillors Forum**

**12 Adjournment**

**Res. No.** 2024-0217

**Moved by:** Reeve Grant

That this meeting adjourns, time 12:22 p.m.

**CARRIED UNANIMOUSLY**

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