



Rural Municipality of Val Marie No. 17

112 Railway Ave E, PO Box 59, Val Marie, Saskatchewan

Meeting Minutes

Regular Meeting December 19, 2024 - 01:00 PM

PRESENT:

Reeve: Larry Grant
Division 1 Councillor: Tyler Jensen
Division 2 Councillor: Timothy Christianson
Division 3 Councillor: Steven Gunter
Division 4 Councillor and Deputy Reeve: Shadrick Peno
Division 5 Councillor: Greg Kornfeld

STAFF ATTENDANCE: Cathy Legault, Administrator
Ben McLearn, Public Works Foreman

1 Call to order

A quorum being present, Reeve Grant called the meeting to order at 1:05 p.m.

2 Approval of the Agenda

Res. No. 2024-0329

Moved by: Div. 4 Councillor Peno

That the agenda for this December 19, 2024 meeting be approved with the addition of further discussion on the Texas gates previously approved for installation by Jason & Cathy Legault (resolution # 2024-0263) under Unfinished Business.

CARRIED UNANIMOUSLY

3 Adoption of Minutes

3.1 December 3, 2024 - First Meeting After a General Election Minutes

Res. No. 2024-0330

Moved by: Div. 2 Councillor Christianson

That the December 3, 2024 meeting minutes be approved with an amendment to resolution 2024-0316 (the year 2024 is changed to 2025).

CARRIED UNANIMOUSLY

4 Public Hearings

5 Delegations

5.1 Farel Miankodila, WSP - Final Project Amounts & Scope Change Request Extra CA Services for McGuire Bridge Replacement

Res. No. 2024-0331

Moved by: Div. 4 Councillor Peno

That the extra construction administration costs from WSP for tender and post tender revisions and negotiations (\$3,460 + \$1,820) be approved for payment. Any additional costs from WSP were supposed to be brought to our attention at the time the budget was expired and are not approved for payment. This is the R.M.'s final negotiation on this matter.

CARRIED UNANIMOUSLY

6 Reports of Administration & Committees

6.1 Administrative Update

Res. No. 2024-0332

Moved by: Div. 4 Councillor Peno

That the Administrator's Report be accepted as presented.

CARRIED UNANIMOUSLY

6.2 List of Accounts for Approval

Res. No. 2024-0333

Moved by: Div. 2 Councillor Christianson

That the "List of Accounts for Approval" detailing the following payments be approved:

Inn. CU - Cheque No.'s 4434 to 4444 totalling - \$44,596.34

Inn. CU - CAFT Payment No.'s 2024-0160 to 2024-0168 totalling - \$125,169.74

Inn. CU - Online Banking Payment No.'s 2024-0113 to 2024-0116 totalling - \$35,607.33

Inn. CU - Automatic Withdrawal Payment No.'s 2024-0015 to 2024-0016 totalling - \$34,458.89

Collabria Credit Cards Payment No.'s 2024-0099 to 2024-0103 totalling - \$2,266.96

Total Payments - \$242,099.26

CARRIED UNANIMOUSLY

6.3 Monthly Statement of Financial Position and Balance Sheet

Res. No. 2024-0334

Moved by: Div. 1 Councillor Jensen

That the Statement of Financial Position, Balance Sheet, and Bank Reconciliations as November 30, 2024 be accepted as presented.

CARRIED UNANIMOUSLY

6.4 Aggregate Volumetric Report

Res. No. 2024-0335

Moved by: Div. 3 Councillor Gunter

That the aggregate inventory amounts at November 29, 2024 as measured by drone survey be noted as received and reviewed.

CARRIED UNANIMOUSLY

6.5 Committee Reports

Res. No. 2024-0336

Moved by: Div. 4 Councillor Peno

That the committee reports and minutes be accepted and filed.

CARRIED UNANIMOUSLY

7 In Camera Session

7.1 Move to In Camera Session

Res. No. 2024-0337

Moved by: Div. 3 Councillor Gunter

That we move to an in-camera session in order to discuss employee matters, time 3:30 p.m.

CARRIED UNANIMOUSLY

All staff left the meeting room at 3:30 p.m.

All staff rejoined the meeting room, time 4:08 p.m.

7.2 Rise from In-Camera Session

Res. No. 2024-0338

Moved by: Div. 5 Councillor Kornfeld

That we now rise from in-camera session, time 4:10 p.m.

CARRIED UNANIMOUSLY

8 Unfinished Business

8.1 SARM Employee Benefit Plan Changes

Res. No. 2024-0339

Moved by: Div. 5 Councillor Kornfeld

That the SARM Benefit level for employees remain at "Level 5" for Health and Dental coverage.

CARRIED UNANIMOUSLY

8.2 Gravel Hauling for 2025

Res. No. 2024-0340

Moved by: Div. 5 Councillor Kornfeld

That the administrator draft prequalification agreements with Stacey McCrea for gravel loading, hauling, and spreading; and Harlan Gunter (102039803 Saskatchewan Ltd.) for aggregate loading, hauling, and excavation services for the 2025 year.

CARRIED UNANIMOUSLY

8.3 Bylaw 2024-04 - A Bylaw to Establish a Road Naming Policy

8.3.1 Bylaw 2024-04 - First Reading

Res. No. 2024-0341

Moved by: Div. 4 Councillor Peno

Be it resolved that Bylaw 2024-04, "A Bylaw to Establish a Road Naming Policy" be introduced and read for the first time.

CARRIED UNANIMOUSLY

8.3.2 Bylaw 2024-04 - Second Reading

Res. No. 2024-0342

Moved by: Div. 3 Councillor Gunter

Be it resolved that Bylaw 2024-04, "A Bylaw to Establish a Road Naming Policy" be now read for the second time.

CARRIED UNANIMOUSLY

8.3.3 Bylaw 2024-04 - Three Readings at One Meeting

Res. No. 2024-0343

Moved by: Div. 2 Councillor Christianson

Be it resolved that Bylaw 2024-04, "A Bylaw to Establish a Road Naming Policy" be given three readings at this one meeting.

CARRIED UNANIMOUSLY

8.3.4 Bylaw 2024-04 - Third Reading & Adoption

Res. No. 2024-0344

Moved by: Div. 1 Councillor Jensen

Be it resolved that Bylaw 2024-04, "A Bylaw to Establish a Road Naming Policy" be read for the third time and adopted.

CARRIED UNANIMOUSLY

8.4 Revised Notice of Intent for Seismic Operation - PC Grasslands 2024-2D by Synterra Technologies Ltd.

Res. No. 2024-0345

Moved by: Div. 2 Councillor Christianson

That the revised Notice of Intent for PC Grasslands 2024-2D Project by Synterra Technologies Ltd be approved for signature, noting that the original conditions of resolution 2024-0265 whereby no seismic activity is permitted on RM roads or road allowances is approved. Approval is only given for crossing RM road allowances with equipment.

CARRIED UNANIMOUSLY

8.5 Revised Notice of Intent for Seismic Operation - Pinto Creek 2024-2D by Synterra Technologies

Res. No. 2024-0346

Moved by: Div. 1 Councillor Jensen

That the revised Notice of Intent for Pinto Creek 2024-2D Project by Synterra Technologies Ltd be approved for signature, noting that the original conditions of resolution 2024-0265 whereby no seismic activity is permitted on RM roads or road allowances is approved. Approval is only given for crossing RM road allowances with equipment.

CARRIED UNANIMOUSLY

8.6 Ministry of Environment - recent COSEWIC Re-Assessment of Black Tailed Prairie Dog

Res. No. 2024-0347

Moved by: Div. 4 Councillor Peno

That the parameters of the Prairie Dog Control Permit from the Province of Saskatchewan be communicated to ratepayers and ratepayers be encouraged to apply for a permit in order to control prairie dogs on private or leased land.

CARRIED UNANIMOUSLY

8.7 Joint Administration Fee for Village of Val Marie

Res. No. 2024-0348

Moved by: Div. 2 Councillor Christianson

That the Village of Val Marie's request to adjust the terms of the joint administration agreement to include the software support and to freeze the fee for 4 years be declined.

CARRIED UNANIMOUSLY

Agenda item 8.8 was discussed during the in-camera session while the Administrator was not present.

8.8 Further discussion on the texas gates previously approved for installation by Jason & Cathy Legault (resolution #2024-0263)

Res. No. 2024-0349

Moved by: Div. 3 Councillor Gunter

That all landowners who own land on the north and south sides of the road south of sections 30, 29, 28, 27, TWP 6, RG 13, W3 be notified that gates are no longer permitted on this road and if cattle are being permitted to graze on this road/road allowance texas Gates are to be used when separation is required.

CARRIED

9 New Business

9.1 Catalis - Meeting Management Software Subscription

Res. No. 2024-0350

Moved by: Div. 2 Councillor Christianson

That we renew the contract with Catalis for the All-Net Meeting software for a two-year period; 2025 fees being \$4,488 and 2026 fees being \$4,757.28 (plus applicable taxes).

CARRIED UNANIMOUSLY

9.2 Grazing Lease - NW 18-04-13-W3 - Karson Legault

Res. No. 2024-0351

Moved by: Div. 3 Councillor Gunter

That a two-year agreement (2025 & 2026) be offered to Karson Legault for \$1,000 per year with the terms outlined in the template pasture lease agreement from the Saskatchewan Government; and that Mr. Legault be notified that after the two-year agreement there will be a tender posted for the next lease award.

9.3 Grazing Lease - SW 27-04-16-W3 - Daren Caswell

Res. No. 2024-0352

Moved by: Div. 3 Councillor Gunter

That a two-year agreement (2025 & 2026) be offered to Daren Caswell for \$1,000 per year with the terms outlined in the template pasture lease agreement from the Saskatchewan Government; and that after the two-year agreement expires there will be a tender posted for the next lease award.

CARRIED UNANIMOUSLY

9.4 Hillandale Bridge (N NW 34-04-13-W3) to Culvert - Culvert Sizing/Flow Data

Res. No. 2024-0353

Moved by: Div. 3 Councillor Gunter

That the flow data and recommended culvert sizes for replacing the bridge south of SW 03-05-13-W3 (known as the Hillandale Bridge) be noted as received from the SARM Bridge Services Department.

CARRIED UNANIMOUSLY

9.5 Culvert Quote

Res. No. 2024-0354

Moved by: Div. 2 Councillor Christianson

That the quote from Armtec for the supply of culverts be approved including the purchase of 2 - 20m x 2200mm x 3.5mm culverts for replacement of the Hillandale Bridge (S of SW 03-05-13-W3) in a future fiscal year. That it be noted Armtec is an approved supplier under the SARM procurement program.

CARRIED UNANIMOUSLY

9.6 Grader Quote - Finning Canada

Res. No. 2024-0355

Moved by: Div. 3 Councillor Gunter

That the quote for the replacement of a grader be tabled until the next meeting.

CARRIED UNANIMOUSLY

9.7 Dudley & Company LLP - 2024 Audit Engagement and Planning Letters

Res. No. 2024-0356

Moved by: Div. 4 Councillor Peno

That the "Audit Engagement Letter" and "Audit Planning Documents" from Dudley & Company LLP for the 2024 Audit be noted as reviewed and received.

CARRIED UNANIMOUSLY

10 Communications

Res. No. 2024-0357

Moved by: Div. 1 Councillor Jensen

That the communications listed on the agenda be acknowledged as required and filed as deemed appropriate.

CARRIED UNANIMOUSLY

11 Reeve & Councillors Forum

- 12 Adjournment**
Res. No. 2024-0358
Moved by: Reeve Grant
- That this meeting adjourns, time 5:43 p.m.
- CARRIED UNANIMOUSLY**
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