



## **Rural Municipality of Val Marie No. 17**

112 Railway Ave E, PO Box 59, Val Marie, Saskatchewan

### **Meeting Minutes**

**Regular Meeting December 9, 2025 - 01:00 PM**

#### **PRESENT:**

Reeve: Larry Grant  
Division 1 Councillor: Tyler Jensen  
Division 2 Councillor: Timothy Christianson  
Division 3 Councillor: Steven Gunter  
Division 4 Councillor and Deputy Reeve: Shadrick Peno  
Division 5 Councillor: Greg Kornfeld

**STAFF ATTENDANCE:** Logan Resch, Acting Administrator  
Ben McLearn, Public Works Foreman

#### **1 Call to order**

A quorum being present, Reeve Grant called the meeting to order at 12:56 p.m.

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Agenda order, see item 5.1.

#### **2 Approval of the Agenda**

**Res. No. 2025-0321**

**Moved by:** Div. 5 Councillor Kornfeld

That the agenda for this December 9, 2025 meeting be approved as presented with the addition of Drainage Hillandale Ditch (SE-02-05-13-W3) under New Business.

**CARRIED UNANIMOUSLY**

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#### **3 Adoption of Minutes**

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##### **3.1 November 14, 2025 Regular Meeting**

**Res. No. 2025-0322**

**Moved by:** Div. 4 Councillor Peno

That the minutes of the November 14, 2025 Regular Meeting be approved as read.

**CARRIED UNANIMOUSLY**

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##### **3.2 November 25, 2025 Special Meeting**

**Res. No. 2025-0323**

**Moved by:** Div. 1 Councillor Jensen

That the minutes of the November 25, 2025 Special Meeting be approved as read.

**CARRIED UNANIMOUSLY**

Agenda order, see item 6.1.

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#### **4 Public Hearings**

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#### **5 Delegations**

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**5.1 1:00 p.m. - Mark Bonneville, Finning Canada**

Mark Bonneville, Equipment Sales Representative from Finning Canada was received by Council at 12:56 p.m. Mr. Bonneville reviewed a quote for a 2026 150AWD grader and indicated that all of the 2025 graders have been sold. The quote was reviewed and the extended warranty was discussed, as well as the difference between our current 140 grader, the quoted 150 grader, and the 160 graders. Mr. Bonneville explained that a new ripper attachment would be included with the grader as our old ripper would not fit the new model, and that CAT would receive notifications of any service that is needed on the new grader with the technology used in the grader. A discussion was had on the value of graders and that the graders have the highest value prior to reaching 7500 hours. Mr. Bonneville excused himself from 1:12 to 1:20 p.m. to draft a quote that had extended warranty of 5 years or 5000 hours rather than 7 years or 5000 hours. Mr. Bonneville and Council discussed the diesel exhaust fluid system in the graders and how the filter for the diesel exhaust system is expensive and not covered by warranty. Mr. Bonneville excused himself at 1:29 p.m.

Agenda order, see item 2.

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**6 Reports of Administration & Committees**

**6.1 Administrative Update**

**Res. No.** 2025-0324

**Moved by:** Div. 3 Councillor Gunter

That the Acting Administrator's Report be accepted as presented.

**CARRIED UNANIMOUSLY**

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**6.2 List of Accounts for Approval**

**Res. No.** 2025-0325

**Moved by:** Div. 2 Councillor Christianson

That the "List of Accounts for Approval" detailing the following payments be approved:

Inn. CU - Cheques No.'s 4645 to 4659 totalling - \$25,173.99

Inn. CU - CAFT Payments No.'s 2025-0142 to 2025-0147 totalling - \$10,697.06

Inn. CU - Online Banking Payments No.'s 2025-0111 to 2025-0120 totalling - \$52,943.90

Inn. CU - Automatic Withdrawals No.'s 2025-0015 to 2025-0016 totalling - \$18,302.11

Collabria Credit Cards Payments No.'s 2025-0100 to 2025-0108 totalling - \$2,303.22

Total Payments - \$109,420.28

**CARRIED UNANIMOUSLY**

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**6.3 Monthly Statement of Financial Position and Balance Sheet**

**Res. No.** 2025-0326

**Moved by:** Div. 4 Councillor Peno

That the Statement of Financial Position, Balance Sheet and Bank Reconciliations as of November 30, 2025 be accepted as presented.

**CARRIED UNANIMOUSLY**

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**6.4 Committee Reports**

**Res. No.** 2025-0327

**Moved by:** Div. 2 Councillor Christianson

That the committee reports and minutes be accepted and filed.

**CARRIED UNANIMOUSLY**

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**7 In Camera Session**

**7.1 Move to In-Camera Session**

**Res. No.** 2025-0328

**Moved by:** Div. 5 Councillor Kornfeld

That we now move to an in-camera session to discuss employee matters, time 2:34 p.m.

**CARRIED UNANIMOUSLY**

All staff left the meeting room, time 2:34 p.m.

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All staff rejoined the meeting room, time 3:01 p.m.

**7.2 Rise from In-Camera Session**

**Res. No.** 2025-0329

**Moved by:** Div. 3 Councillor Gunter

That we now rise from in-camera session, time 3:01 p.m.

**CARRIED UNANIMOUSLY**

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**8 Unfinished Business**

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**8.1 Provincial Lease Land Purchase - Road Allowance**

**Res. No.** 2025-0330

**Moved by:** Div. 4 Councillor Peno

That upon further review, the request be sent to the Sales and Leasing Team at Lands Branch for assistance with payment for surveying the road plan in the NW 33-06-15-W3, SW 33-06-15-W3, SE 32-06-15-W3, NE 29-06-15-W3, SE 29-06-15-W3, and SW 29-06-15-W3 for the quoted cost of \$11,000 plus the \$1,800 estimated highways fees.

**CARRIED UNANIMOUSLY**

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**8.2 SaskPower - Agreement to Construct Above Ground and/or Underground Electrical Distribution Power Line on Private Property without Payment of Compensation for Right-of-Way**

**Res. No.** 2025-0331

**Moved by:** Div. 2 Councillor Christianson

That the SaskPower, Agreement to Construct Above Ground and/or Underground Electrical Distribution Power Line on Private Property without Payment of Compensation for Right-of-Way (Order No. 205153375), be signed by the Reeve and Acting Administrator.

**CARRIED UNANIMOUSLY**

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**8.3 2026 Interim Budget**

**Res. No.** 2025-0332

**Moved by:** Div. 4 Councillor Peno

That agenda item 8.3, 2026 Interim Budget, be tabled until the next meeting.

**CARRIED UNANIMOUSLY**

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**9 New Business**

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**9.1 Acting Administrator Salary 2026**

**Res. No.** 2025-0333

**Moved by:** Div. 2 Councillor Christianson

That agenda item 9.1, Acting Administrator Salary 2026, be tabled until the next meeting.

**CARRIED UNANIMOUSLY**

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**9.2 Christmas Holidays - Office Closure Dates**

**Res. No.** 2025-0334

**Moved by:** Div. 1 Councillor Jensen

That the Municipal Office be closed the regular statutory holidays of December 25, 2025, December 26, 2025, and January 1, 2026 as well as December 24, 2025. December 25, 26, 2025 and January 1, 2026 will be paid as a statutory holiday and staff will need to use banked hours or annual leave to take off December 24, 2025.

**CARRIED UNANIMOUSLY**

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**9.3 Aggregate Volumetric Survey October 18, 2025**

**Res. No.** 2025-0335

**Moved by:** Div. 4 Councillor Peno

That the results of the aggregate volumetric survey as of October 18, 2025 be noted as received and reviewed.

**CARRIED UNANIMOUSLY**

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**9.4 Banked Time - Acting Administrator**

**Res. No.** 2025-0336

**Moved by:** Div. 4 Councillor Peno

That Logan Resch be paid out for 31 hours of banked overtime that was earned while in the position of Assistant Administrator at \$27/hour, and 69 hours of banked overtime hours that were earned between August 18, 2025 to December 5, 2025 (PP17-2025 to PP25-2025) at \$32/hour. That the payment for these 100 hours of banked overtime be paid with PP26-2025.

**CARRIED UNANIMOUSLY**

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**9.5 Appoint Assistant Administrator**

**Res. No.** 2025-0337

**Moved by:** Div. 3 Councillor Gunter

That it be acknowledged that Jessica Severson has been appointed as the Assistant Administrator as of November 26, 2025.

**CARRIED UNANIMOUSLY**

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**9.6 Council Indemnity Payments 2025**

**Res. No.** 2025-0338

**Moved by:** Div. 2 Councillor Christianson

That the Acting Administrator be authorized to pay the indemnity payments to Council and the Chinook Regional Library/Val Marie Library Board representative for the 2025 year prior to December 31, 2025.

**CARRIED UNANIMOUSLY**

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**9.7 Reschedule February 2026 Regular Council Meeting**

**Res. No.** 2025-0339

**Moved by:** Div. 1 Councillor Jensen

That the February 2026 Regular meeting be re-scheduled to Friday, February 13, 2026 at 1:00 p.m. due to the scheduled date conflicting with the 2025 Audit and that this resolution serves as notice to all council members present.

**CARRIED UNANIMOUSLY**

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**9.8 SARM Fidelity Bond Renewal**

**Res. No.** 2025-0340

**Moved by:** Div. 5 Councillor Kornfeld

That participation in the SARM Fidelity Bond Program continue for the 2026 year with \$200,000 coverage level for the Fidelity Bond and \$20,000 coverage for Money & Securities Coverage and the updated Program Guide & Policy Wording effective January 1, 2026 be noted as reviewed.

**CARRIED UNANIMOUSLY**

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**9.9 Municipal Revenue Sharing - Annual Eligibility Declaration**

**Res. No.** 2025-0341

**Moved by:** Div. 3 Councillor Gunter

The Council of the R.M. of Val Marie No. 17 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Acting Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**CARRIED UNANIMOUSLY**

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**9.10 Appoint of 2026 Board of Revision**

**Res. No.** 2025-0342

**Moved by:** Div. 2 Councillor Christianson

That pursuant to Subsection 220(1) of The Municipalities Act, the RM OF VAL MARIE NO 17 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**CARRIED UNANIMOUSLY**

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**9.11 Appointment of 2026 Board of Revision Secretary**

**Res. No.** 2025-0343

**Moved by:** Div. 5 Councillor Kornfeld

That pursuant to Subsection 221(1) of The Municipalities Act, the RM OF VAL MARIE NO 17 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED UNANIMOUSLY**

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**9.12 Development Appeals Board for 2026**

**Res. No.** 2025-0344

**Moved by:** Div. 4 Councillor Peno

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the RM OF VAL MARIE NO 17 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**CARRIED UNANIMOUSLY**

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**9.13 Secretary to the Development Appeals Board for 2026**

**Res. No.** 2025-0345

**Moved by:** Div. 1 Councillor Jensen

That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the RM OF VAL MARIE NO 17 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED UNANIMOUSLY**

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**9.14 Appointment of Weed Inspector for 2026**

**Res. No.** 2025-0346

**Moved by:** Div. 4 Councillor Peno

That the public works foreman, Benjamin McLearn, be appointed as the R.M. of Val Marie's weed inspector for the 2026 year.

**CARRIED UNANIMOUSLY**

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**9.15 Fire Department Appointments for 2026**

**Res. No.** 2025-0347

**Moved by:** Div. 1 Councillor Jensen

- Fire Chief –Daniel Facette
- Fire Department Members: The following persons are appointed to as Fire Department Members who are authorized to respond with municipal equipment:
  - Sand Lake Fire Station – a driver with a driver’s licence and any member over the age of 16 responding with the driver.
  - Orkney Fire Station – Cory Carleton, Shadrick Peno, Steven Grant, Ross Evans, Larry Carleton, Raymond Peno, Butte Hutterian Brethren (a driver with a drivers licence and any member over the age of 16 responding with the driver).
  - Rapley Fire Station – Clint Rapley, Tyler Jensen, Curtis Hammond, Ryan Mything, Tim Christianson
  - Val Marie Fire Station – Daniel Facette, Stacey McCrea, Rick Waldner, Dwight Olson, Serge Duquette, Dean Grant, Lynn Grant, Patrick Hayes, Marlon McGuire, Drew Hayes, Jacques Beauchamp, Duane Hanson, Arlis Hanson, Chris Peters, Alex Waldner
  - Beaver Valley Fire Station – Ian Fargey, Alan Palaschak, Brett Grant, Larry Grant, Jason Legault, Dairus Grant, Matthew Palaschak, Cash Grant
  - Rosefield Fire Station – Greg Kornfeld, Glenn Kornfeld, Klinton Kornfeld, Brock Harbor, James Harbor, Martin Laturus, Tim Christianson, Jesse Christianson, Colt Kornfeld
  - Public Works Crew – authorized to respond with municipal equipment as needed or requested.

**CARRIED UNANIMOUSLY**

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**9.16 STARS Fuel Trailer Responders for 2026**

**Res. No.** 2025-0348

**Moved by:** Div. 4 Councillor Peno

That the following persons are appointed as STARS Fuel Trailer Responders for the R.M. of Val Marie:

- Daniel Facette, Duane Hanson, Jacques Beauchamp, Arthur Facette, Marlon McGuire, Dwight Olson, Lynn Grant, Brett Grant, Jason Legault, and all public works staff.

**CARRIED UNANIMOUSLY**

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**9.17 Emergency Management Appointments**

**Res. No.** 2025-0349

**Moved by:** Div. 5 Councillor Kornfeld

That the Reeve, Deputy Reeve, then the rest of Council be appointed to the EMO.

**CARRIED UNANIMOUSLY**

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**9.18 Appointments Pursuant to The Animal Production Act and Regulations**

**9.18.1 Person to Administer Animal Production Act and Regulations with regard to Stray Animals**

**Res. No.** 2025-0350

**Moved by:** Div. 2 Councillor Christianson

Pursuant to The Animal Productions Act (Part 7) and The Animal Production Act Regulations (Part 12) the R.M. of Val Marie appoints the Administrator as the person designated to administer the above-named Acts as required for the management of Stray Animals.

**CARRIED UNANIMOUSLY**

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**9.18.2 Service Providers under The Animal Productions Act (Part 7)**

**Res. No.** 2025-0351

**Moved by:** Div. 4 Councillor Peno

Pursuant to The Animal Productions Act (Part 7) and The Animal Production Act Regulations (Part 12), the Council of the R.M. of Val Marie No. 17 appoints the following as service providers in order to provide care and sustenance for restrained or impounded strays with compensation levels outlined in Table 5 of the regulations:

- Shaunavon Livestock Sales Ltd, Shaunavon, SK;
- Heartland Livestock Services, Swift Current, SK;
- Mankota Stockmen’s Weigh Co., Mankota, SK

**CARRIED UNANIMOUSLY**

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**9.18.3 Authority to Appoint a Finder a Pound Keeper**

**Res. No.** 2025-0352

**Moved by:** Div. 4 Councillor Peno

That the Administrator has the authority to appoint any finder of a stray animal a poundkeeper should the finder:

- be agreeable to the fees outlined in Table 5 of The Animal Production Act Regulations; and
- the finder is able and willing to properly restrain and care for the stray animal

**CARRIED UNANIMOUSLY**

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**9.19 Pest Control Officer for 2026**

**Res. No.** 2025-0353

**Moved by:** Div. 2 Councillor Christianson

That Peter Illerbrun remains as the R.M. of Val Marie's pest control officer for 2026 as hired by the District 4 ADD Board.

**CARRIED UNANIMOUSLY**

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**9.20 Library Board Appointments for 2026**

**Res. No.** 2025-0354

**Moved by:** Div. 2 Councillor Christianson

That Catherine Macaulay remains as the R.M. of Val Marie's Chinook Regional Library Board representative as well as the local Val Marie Library Board representative for the 2026 year.

**CARRIED UNANIMOUSLY**

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**9.21 Internal Appointments to Board and Committees**

**Res. No.** 2025-0355

**Moved by:** Div. 2 Councillor Christianson

That the following internal committee appointments be approved for the 2026 year:

- Road Committee (as permitted by section 16 of *The Municipalities Act Regulations* - for the purpose of issuing orders regarding the use of roads) – Administrator and Public Works Foreman. Applicable Division Councillor or Reeve can substitute for the Administrator or Public Works Foreman if either of those employees are unable to sign the order. (res 85/18)
- Designated Officer under Nuisance Abatement Bylaw – Councillor Tim Christianson
- Southwest Transportation Planning Committee Rep. – Reeve Larry Grant
- Village/RM Joint Administration Matters – Reeve Larry Grant and Councillor Shadrick Peno
- Designated Officer Bylaw 2025-09, A Bylaw to Regulate Activities and Things in or on Municipal Roads – Public Works Foreman
- Southwest Municipal Government Committee – all Council authorized to attend as they like
- Lease Land Sales Approvals – Reeve Larry Grant and Councillor Shadrick Peno
- Representative to the Village of Val Marie Tourism Development Committee - Greg Kornfeld
- Representative to the Village of Val Marie Val Marie Recreation Board - Greg Kornfeld

**CARRIED UNANIMOUSLY**

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**9.22 Village of Val Marie Contract Administration Amount 2026**

**Res. No.** 2025-0356

**Moved by:** Div. 4 Councillor Peno

That the Village of Val Marie Joint Administration Contract amount for administrative services for 2026 be set at \$61,800 as discussed in the joint administration meeting held on November 26, 2025.

**CARRIED UNANIMOUSLY**

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**9.23 SARM Benefit Levels & Premiums 2026**

**Res. No.** 2025-0357

**Moved by:** Div. 2 Councillor Christianson

That the SARM benefit levels and premiums for 2026 be noted as reviewed and that the SARM Benefit level for employees remain at "Level 5" for Health and Dental Coverage.

**CARRIED UNANIMOUSLY**

Reeve Grant declared a conflict of interest in agenda item 9.24 and refrained from participating in discussion and voting. Deputy Reeve Shadrick Peno assumed the position of meeting chair.

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**9.24 Drainage Hillendale Ditch (SE-02-05-13-W3)**

**Res. No.** 2025-0358

**Moved by:** Div. 1 Councillor Jensen

That after further consideration, the RM of Val Marie denies the request from Lynn Grant to use the RM ditch located south of SE-02-05-13-W3 for drainage as the RM does not want to permit private developments on municipal roads or right-of-way.

**CARRIED UNANIMOUSLY**

Reeve Grant rejoined meeting discussion and assumed the position of meeting chair.

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**10 Communications**

**Res. No.** 2025-0359

**Moved by:** Div. 4 Councillor Peno

That the communications listed on the agenda be acknowledged as required and filed as deemed appropriate.

**CARRIED UNANIMOUSLY**

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**11 Reeve & Councillors Forum**

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**12 Adjournment**

**Res. No.** 2025-0360

**Moved by:** Reeve Grant

That this meeting does now adjourn, time 4:34 p.m.

**CARRIED UNANIMOUSLY**

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